



## BOARD OF COMMISSIONERS MEETING MINUTES

July 31, 2007

### BEFORE THE BOARD OF COMMISSIONERS

County of Lake County  
State of Oregon

### WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, July 31, 2007 at 9:04 a.m. The following members were present: Chair, Bradley J. Winters and Ken Kestner. Also present: Administrative Assistant Bob Pardee.

Additions:     Airport (Grant application and Contract award)  
                  Pepper Spray Policy  
                  Letter from Christmas Valley Chamber  
                  Minutes from 7/24/2007

#### **Liaison Updates**

Commissioner Winters reported that the Lake County Surveyor will be checking with his new employer regarding the possibility of keeping the office open until an Interim Surveyor has been appointed. He also discussed the need to schedule interviews sometime in the near future. The Surveyor Secretary also indicated she will stay on until an Interim Surveyor is appointed.

Commissioner Winters reported the rail spur at Cornerstone Industrial Minerals is under construction. There are compliance issues with the Contract with Modoc Northern Railroad (MNRR), and he suggested further discussion tomorrow. There may be a need to begin a more formal process of requesting information from MNRR soon.

Commissioner Winters reported that the 'Blue Sky' grant monies from PacifiCorp are going to be used at the Fairgrounds for the renewable energy projects that are taking place there.

Commissioner Kestner indicated that he is working with the owner of the Heryford Building regarding a month to month lease. There is still no document in place, so Commissioner Kestner is considering a letter of agreement to allow for payment, after Legal Counsel Jim Bailey has been consulted.

Commissioner Kestner also reported there are on-going issues with Lutheran Community Services (LCS) regarding monies due to LCS and/or Lake County Mental Health. There are also issues regarding the need to have LCS remove the Client files they own from the facility. There are HIPPA rules and other legal reasons for LCS to address this. Commissioner Kestner is working with Legal Counsel Bailey to resolve this.

Commissioner Kestner also reported that the Lake County Mental Health is entertaining options for future facilities such as the Marius Building and the old South Valley Bank & Trust (SVB&T) building. He hopes that a long term arrangement can be made to avoid the need to rent.

**Right of way permits**

The Board reviewed two Right-of-Way Permits presented by the Lake County Road Department.

**Special Transportation Funds**

The Board reviewed two Special Transportation Funds requests.

**Commission on Children & Families (CC&F) Agreement**

The Board reviewed the partnership agreement presented by the Commission on Children & Families.

**Aerial Hunting Program**

The Board reviewed the FY 2007-2008 Work Plan and Proposed Budget presented by the United States Department of Agriculture, Animal and Planet Health Inspection Service and Wildlife Services.

**Aerial Hunting**

The Board reviewed the letter and contract from David E. Williams, State Director with the United States Department of Agriculture, regarding the Aerial Hunting program.

**Airport**

Assistant Pardee explained, to the best of his ability, what the process is in the AIP (Airport Improvement Program). The Board reviewed the process of Contract solicitation and bid review by David Evans & Associates during this process.

The Board reviewed the various grant opportunities that have allowed improvements to occur at the Airport, and the monies necessary to leverage these grants.

Discussion followed regarding how to identify available funds to leverage.

**Pepper Spray Policy**

The Board reviewed the newest revision of the Pepper Spray Policy as provided by Eric Shpilman from Juvenile Services. Mr. Shpilman explained what he has done since the first proposal, including the additional pages from Risk Management.

Commissioner Winters and Commissioner Kestner emphasized this Policy needs to have recurring training, at least annually.

**Letter from Christmas Valley Chamber of Commerce**

Commissioner Winters suggested that tomorrow the Board should determine an appropriate response to the Christmas Valley Chamber of Commerce. Discussion followed regarding the current distribution formula for Lodging Tax.

Commissioner Kestner asked the question, "Why was North Lake Emergency Medical Services (EMS) given dollars in the formula?" Many questions still exist.

Commissioner Winters would like to see the Christmas Valley Chamber of Commerce coordinate with the North Lake EMS and formulate a solution.

More to follow...

**Misc.**

The Board reviewed the letters from “Timber Lin 4wd Club” and “The Plain People Vote Club” regarding their concerns of how the Sand Dunes in Christmas Valley are managed.

The Board reviewed the letter from Treasure Valley Community College (TVCC) in regard to the recent Board member appointment by the TVCC Board. This letter indicates that Judy Graham has been selected to replace Judi Stewart.

Commissioner Winters reported that he met briefly with Max Williams and Chuck Seeley regarding land opportunities near Warner Creek Correctional Facility for future Jail placement options.

Commissioner Winters suggested that there needs to be a 3 minute limit for Public Comment on the Agenda. He directed Assistant Pardee to make this change, and to modify the language regarding when Public Comment is appropriate, (at discretion of the Board).

Mr. Eric Shpilman reported that he has followed up on the questions the Board had regarding the Trailer purchase proposal from a couple weeks ago;

1. The Road Department doesn't have contacts regarding the type of trailer that would be beneficial to this project.
2. Warranty questions still remain from both companies.
3. Questions remain regarding the term 'Pre-pay'

**Office Updates**

Assistant Pardee reported he is working with Nancy Ahlbin with the Oregon Purchasing Procurement Program to determine if Lake County would benefit from this program.

**Nuisance Updates**

Assistant Pardee reviewed the progress of several properties throughout the County. He then reviewed new complaints and the abatement process.

**Business Department**

Robin Drinkwater reported that Kirk Mylander from City/County Insurance will be in Lakeview to conduct a training session on October 12, 2007 regarding employment law. This will be for all Department heads/managers for the City of Paisley, Town of Lakeview and Lake County. The Board agreed this should be booked.

Ms. Drinkwater also reported that while recruiting efforts are at “full tilt”, response has been slow. Managers have shown a favorable response to the new 'Career Opportunities' board on the main floor.

There being nothing further to come before the Board, the Lake County Board of Commissioners Work Session adjourned at 10:25 a.m.

Respectfully Submitted,

Robert R. Pardee  
Administrative Assistant

Board Approval,

Bradley J. Winters  
Chairman

Ken Kestner  
Vice Chairman

Dan Shoun  
Commissioner