



**PLANNING COMMISSION
MEETING SCHEDULE –
2018**

Time: 6:00pm

**Location: Lake County Courthouse
Board of Commissioners Room***

(*unless another location is determined by the PC prior to notices)

The Planning Commission typically*** convenes on the third Tuesday of each month at 6:00pm in the Board of Commissioners Meeting Room at the Lake County Courthouse, 513 Center Street, Lakeview, Oregon. As the Planning Commissioners are volunteers who reside throughout the County, there may be instances when the meeting dates or locations are modified due to weather, subject property, illness or other personal commitments. If a meeting date is changed, the Planning Department will make every effort to notify the parties involved.

The Planning Commission meeting dates are shown in the following table. Please note that the table also identifies application submittal cut-off dates together with an estimated date for notice publication.

****Applications must be complete prior to scheduling of the item for review by the Planning Commission.**

Applications submitted prior to the cut-off date will be evaluated for completeness to ensure that there is enough information and detail to enable the Planning Commission to render a decision. If an application is deemed incomplete, Lake County will not be able to schedule the matter with the Planning Commission regardless of when the application is submitted. For an instance where an application is deemed incomplete, Lake County will respond in writing within thirty (30) days with an explanation specifying the deficiencies. Once an application is deemed complete by Lake County, Oregon's 120-day rule becomes effective and the matter will be scheduled for the next available Planning Commission meeting. If you have any questions contact the Lake County Planning Department at 541-947-6036.

<u>Application Cut-off**</u>	<u>Estimated Notice</u>	<u>Publish Date</u>	<u>MEETING DATE</u>
December 12, 2017	December 22, 2017	January 3	January 16
January 19	January 29	February 7	February 20
February 16	February 26	March 7	March 20
March 16	March 26	April 4	April 17
April 13	April 23	May 2	May 15
May 18	May 25	June 6	June 19
June 15	June 25	July 4	July 17
July 20	July 30	August 8	August 21
August 17	August 27	September 5	September 18
September 14	September 24	October 3	October 16
November 2	November 9	November 21	December 4***
December 14	December 21	January 2	January 15, 2019

***Due to the Holidays, the November and December meetings are combined into one meeting between the two dates on the 1st Tuesday of December.

Staff Reports and Agendas will be available no later than seven (7) days prior to the scheduled hearing.

Note: It is the responsibility of the applicant to have representation at the meeting or the Planning Commission may not hear the matter. If arrangements are not made prior the hearing, the hearing will be rescheduled and an additional fee assessed. Please contact the Planning Department if you have any questions.