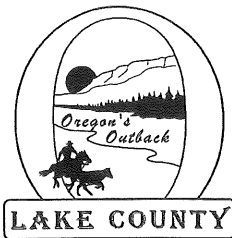


Lake County Building & Planning Office  
513 Center Street  
Lakeview, OR 97630  
Ph: 541-947-6032  
Fax: 541-947-2144



## **CONSTRUCTION-INSTALLATION PERMIT GUIDE**

### **ITEMS REQUIRED TO PROCESS YOUR APPLICATION**

1. **Completed Application Form and Fee:** Incomplete applications will be returned.
2. **Tax Lot Map:** Obtain a copy at a title company or the county assessor's office. (Omit the tax lot map if you attached one to your site evaluation application and the property area has not been modified).
3. **Vicinity Map:** Show how to get to your property. This can be done on a copy of a county road map, a U.S. Geological Survey quadrangle map, or a hand-drawn sketch. If your property is remote or hard to find, please describe in writing how to find it. Please flag the entrance to your property. (Omit the vicinity map if you attached one to your site evaluation application.)
4. **Land Use Compatibility Statement:**
5. **Site Development Plan:** Draw a site plan to scale, from actual measurements, that shows existing and proposed locations of all buildings, roads, driveways, property lines easements, waster sources, surface water bodies, and other physical features. Show the exact location where you propose to locate the septic tank, distribution box or drop boxes and disposal lines. Show the proposed elevations of the building sewer, the inlet and outlet of the septic tank the distribution box or drop boxes, the bottom of each disposal trench and the ground adjacent to each disposal trench.

Refer to your Site Evaluation Report since it shows the approved disposal field location, the type of approved system and other construction details.

Mail the application, fee and attachments to:

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