



DEFERRED SUBMITTAL APPLICATION

Lake County Building Department –

513 Center Street Lakeview, OR 97630
Phone: (541)541-6033 Fax (541) 947-2144
 Web: www.lakecountyor.org

Office Use Only
Permit #:

To apply online go to:
<https://aca.oregon.accela.com/oregon/>

1. Job Site Information & Location (where the work is taking place)

Project Name: _____
 Job Site Address: _____

2. Property Owner:

Owner Mailing Address: _____
 City/State/Zip: _____
 Phone #: _____ Email: _____

3. Contact Person (receive deferral correspondence)

Name of Person: _____
 Full Mailing Address: _____
 City/State/Zip: _____
 Phone #: _____ Email: _____

4. Architect/Engineer:

Company Name: _____
 Full Mailing Address: _____
 City/State/Zip: _____
 Phone #: _____ Email: _____

5. Contractor Information (person/co performing the work)

Same as Applicant

Name of Contractor: _____
 Full Mailing Address: _____
 City/State/Zip: _____
 Phone #: _____ Email: _____

6. Reason For Request of Deferred Submittal:

7. Date Deferral Will Be Submitted:

CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Commercial	<input type="checkbox"/> Multi-Family / Townhouse
STANDARD DEFERRALS	
The following items are a fee based deferral, see fee info. below:	
<input type="checkbox"/> Structural Element(s):	Valuation for this portion of the project is:
<input type="checkbox"/> Other(s):	Valuation for this portion of the project is:
<input type="checkbox"/> Other(s):	Valuation for this portion of the project is:
<input type="checkbox"/> Other(s):	Valuation for this portion of the project is:
FEE INFORMATION	
Deferred plan submittal fees are in addition to the project plan review fee. Deferrals are \$150.00 for each deferred or 10% of the permit fee based on the value of the deferred work, whichever is greater. Deferrals are defined by Plan Review staff.	
NOTICE	
DEFERRED SUBMITTALS: For the purpose of this section, deferred submittals are defined as those portions of the design that are not submitted at the time of the application and that are to be submitted to the building official within a specified period.	
Deferral of any submittal items shall have the prior approval of the building official. The registered design professional in responsible charge shall list the deferred submittals on the construction documents for review by the building official.	
Documents for deferred submittal items shall be submitted to the registered design professional in responsible charge who shall review them and forward them to the building official with a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance to the design of the building. The deferred submittal items shall not be installed until the design and submittal documents have been approved by the building official. (OSSC 106.3.4.2)	

ACKNOWLEDGEMENTS

I have read and agree to comply with the terms and conditions of this agreement:

Signature of Architect/Engineer: _____
 Print Name: _____ Date: _____

Contractor Signature: _____
 Print Name: _____ Date: _____

Approved by City of:

By: _____ Date: _____

Comments: