



**PLANNING COMMISSION
MEETING SCHEDULE -
2017**

Time: 6:00pm

**Location: Lake County Courthouse
Board of Commissioners Room***

(*unless another location is determined by the PC prior to notices)

The Planning Commission typically convenes on the third Tuesday of each month at 6:00 P.M. in the Board of Commissioners Meeting Room at the Lake County Courthouse, 513 Center Street, Lakeview, Oregon. As the Planning Commissioners are volunteers who reside throughout the County, there may be instances when the meeting dates or locations are modified due to weather, subject property, illness or other personal commitments. If a meeting date is changed, the Planning Department will make every effort to notify the parties involved.

The Planning Commission meeting dates are shown in the following table. Please note that the table also identifies application submittal cut-off dates together with an estimated date for notice publication.

****Applications must be complete prior to scheduling of the item for review by the Planning Commission.**

Applications submitted prior to the cut-off date will be evaluated for completeness to ensure that there is enough information and detail to enable the Planning Commission to render a decision. If an application is deemed incomplete, Lake County will not be able to schedule the matter with the Planning Commission regardless of when the application is submitted. For an instance where an application is deemed incomplete, Lake County will respond in writing within thirty (30) days with an explanation specifying the deficiencies. Once an application is deemed complete by Lake County, Oregon's 120-day rule becomes effective and the matter will be scheduled for the next available Planning Commission meeting. If you have any questions contact the Lake County Planning Department at (541)947-6036.

<u>Application Cut-off**</u>	<u>Estimated Notice</u>	<u>Publish Date</u>	<u>MEETING DATE</u>
December 20, 2016	December 23, 2016	January 4, 2017	January 17
January 24, 2017	January 30, 2017	February 8	February 21
February 21	February 27	March 8	March 21
March 21	March 27	April 5	April 18
April 18	April 24	May 3	May 16
May 16	May 26	June 7	June 20
June 20	June 26	July 5	July 18
July 18	July 24	August 2	August 15
August 15	August 28	September 6	September 19
September 19	September 25	October 4	October 17
October 31	November 13	November 22	December 5***
December 12	December 22	January 3	January 16, 2018

*****Due to the Holidays, the November and December meetings are combined into one meeting between the two dates on the 1st Tuesday of December.**

Staff Reports and Agendas will be available no later than seven (7) days prior to the scheduled hearing.

Note: It is the responsibility of the applicant to have representation at the meeting or the Planning Commission may not hear the matter. If you cannot make the meeting is your responsibility to have an approved agent represent you or the meeting. If arrangements are not made prior the hearing, the hearing may be rescheduled and an additional fine assessed. Please contact the Planning Department if you have any questions.