The Lake County Board of Commissioners met in Work Session on Tuesday, June 14, 2011 at 9:05 a.m. The following members were present: Chairman Dan Shoun, Vice Chair Bradley J. Winters and Commissioner Ken Kestner. Also present: Administrative Assistant Denise Thorsted.

Additions: Vacation Carryover
Deletions: Property Vacation Discussion

(This meeting had a delayed start time due to a scheduling conflict)

9:30 a.m. – Introduction of the Central Oregon Coordinator Annette Liebe

Stephanie Hallock, also from the Governor’s Office, accompanied Ms. Liebe for this meeting.

Ms. Liebe provided the Board with information regarding her past employment and training pertaining to this position including working with the Department of Environmental Quality (DEQ) for 17 years.

Topics discussed during this time were: particulate matter, the incoming biomass plant, the possibility of the south end of the county connecting to natural gas, geothermal possibilities and information regarding the set up of the Governor’s Regional Solutions Teams (RST) across the state.

Ms. Liebe stated that the number one goal of these Teams was for the creation of jobs. At this time she was working to establish an Advisory Committee for her area that was to be inclusive of the following representation: business, city and/or county government, higher education and foundations. This Committee would be working to “leverage” all resources available in the State (both private and public) in order to move forward with the job creation. Discussion followed on the Regional Solutions Center to be located in Bend and satellite offices.

Discussion also took place on the possibility of placing a centralized center for receiving/distribution in the southern end of Lake County.

Commissioner Winters asked for an update on the “Back Scatter Site” located in north Lake County. Discussion followed on the solar project to be developed in on this location.

The Board extended their appreciation to Ms. Liebe and Ms. Hallock for attending.
Break: 10:25 a.m.
Resume: 10:32 a.m.

10:30 a.m. – Domestic Violence Program, Stan Wonderley
   Mr. Wonderley provided information on his educational history and expertise on this
topic. A booklet written by Mr. Wonderley on domestic violence was summarized with the use
of a power point presentation.

   Following the presentation Mr. Wonderley stated that he also developed a “Parent
Resource Packet” that local health care providers distributed to expectant parents during the fifth
month of pregnancy. Discussion followed.

   The Board extended their appreciation for Mr. Wonderley for attending this work session.

Break: 11:14 a.m.
Resume: 11:17 a.m.

Other Business:
Mental Health Agreement and Facility Discussion—
   Commissioner Kestner confirmed that this agreement was a biennial agreement with the
State of Oregon. The 2011-2013 Oregon Health Authority Intergovernmental Agreement
(#134320) was for the financing and administration of Community Mental Health and Addiction
Services programs. Legal Counsel had reviewed the IGA with no issues found.

   Decision on this matter was scheduled for the June 15, 2011 Regular Session meeting.

Commission on Children and Families Agreement, Director Ronne Lindsey—
   This was considered a standard agreement for all incoming directors for CC&F and was
to serve as authorization for Director Ronne Lindsey to sign necessary documents related to this
position. This Agreement had been reviewed by Legal Counsel with no issues found.

   Decision on this matter was scheduled for the June 15, 2011 Regular Session meeting.

Juvenile Detention, Director Eric Shpilman—
   Mr. Shpilman discussed the standard annual Intergovernmental Agreement extending
services for next year between Klamath County and Lake County. Discussion followed. This
topic was scheduled for decision on the June 15, 2011 Regular Session.

   Mr. Shpilman also provided an update on detention beds being utilized.

Software Upgrade, Assessor Phil Israel—
   Mr. Israel stated that this Amendment was in regards to the Intergovernmental
Agreement between Lake County and Lane County for the provision of Manatron software
support. Discussion followed.

   The final decision on this topic was scheduled for the June 15, 2011 Regular Session.
Department Updates:
Road Department, Road Master Rick DuMilieu:

Mr. DuMilieu provided photographs to the Board of the new scale house being placed at the Lake County Landfill. This building was to be installed the same day as this meeting. The Building was completed by the Lakeview High School Shop class.

Equipment Purchase – Mr. DuMilieu discussed an Asphalt Zipper that was to be purchased by the Lake County Road Department in the amount of $165,490. Documentation presented was discussed.

Decision on this topic was scheduled for the June 15, 2011 Regular Session meeting.

Ruby Pipeline Right-of-Way Permits – Mr. DuMilieu confirmed that there was additional information being gathered for these right-of-ways and asked that this topic be rescheduled for a later date.

By consensus, the Lake County Board of Commissioners agreed to postpone the decision on the Ruby Pipeline Right-of-Ways until July 6, 2011.

Lake County Treasures Office, Treasurer Ann Crumrine:
Final Budget Adjustments and Adoption –

Ms. Crumrine addressed the changes being requested by department heads prior to final adoption of the 2010/2011 Lake County Budget. The draft resolution representing these requests was discussed.

The potential changes to the Budget were as follows:
  a. Name change of Fund 103 to General Capital Projects
  b. Name change of Fund 232 to Business Loan Program
  c. Fund 234 Search and Rescue-Beginning Fund Balance and Capital/Equipment
  d. Fund 202 Road-(5 Changes) Beginning Fund Balance, Emergency Overtime, Rock, Asphalt and Culverts
  e. Fund 204 Equipment-Beginning Fund Balance and Facilities
  f. Funds 101-106 – Victim Witness Assistant

Each of the above changes was discussed. In regards to the request for Fund 101-106, the Board was not comfortable with approval for this request without having further discussion with the District Attorney. At the time this position had been approved, it had been intended to be a State funded position (if funding were to go away, then so did the position). Mr. Schutt had been invited to attend today’s meeting, but was not in attendance.

Mrs. Crumrine confirmed that at this time the Board had the option of either approving the requests presented or to adopt the Budget as approved by the Budget Committee. Mrs. Crumrine agreed to make the changes as requested before decision at the June 15, 2011 Regular Session meeting.

2010/2011 Auditor Agreement –

Mrs. Crumrine confirmed this agreement included the plan on how the auditors, Oster Professional Group, would conduct the 2010/2011 fiscal year audit for Lake County. This audit
was scheduled to take place July 14, July 15 and with final exit interview to be held the week of July 24th.

This agreement was scheduled for decision at the June 15, 2011 Regular Session meeting.

**GASB 54 Resolution –**

Mrs. Crumrine stated that this was a new accounting standard required to be incorporated into financial statements as June 30, 2011. This standard was designed to give the same definition for Special Revenue Funds for governments across the nation. It was designed to provide a clearer understanding for what those funds could include. These funds needed to be legally created or committed at the Board level. Discussion followed.

Mrs. Crumrine expressed that the only significant changes to be expected would be to the financial statement and potentially where funds were to be budgeted in the future. The following funds were expected to be affected by this change:

a. Museum Fund (222)-entire ending balance committed to Museum operations
b. Landfill Fund (224)-approximately $54800 of general fund ending balance committed to use for operational needs of the landfill for 2011/2012
c. Round-Up Fund (213)-entire ending fund balance committed to expenditures related to the annual Lake County Round-Up
d. Business Loan Program Fund (232)-entire ending fund balance committed to assisting assisting with job creation or maintenance within Lake County
e. Economic Development Fund (215)-entire ending fund balance committed to expanding and increasing the economic vitality of Lake County
f. General Capital Projects (103)-entire ending balance committed to capital projects

As a side note, Mrs. Crumrine informed the Board that she had received a phone call regarding the upcoming National Association of Counties conference to be held in Portland later this summer. Ms. Crumrine had been asked to contribute to gift bags that were to be distributed from the Treasurer’s booth at this function. Items included in the gift bags were to be from counties across Oregon. Discussion followed.

**Additions:**

**Vacation carryover, Jay Collins** – Mr. Collins confirmed that there were six employees requesting vacation carryover. There was no provision at this time allowing nonunion employees to carryover vacation time. Mr. Collins stated that as the handbook was updated, this issue would need to be addressed.

The requests being discussed were from employees wishing to carry either one or two days over into the next year.

By consensus, the Lake County Board of Commissioners agrees to the vacation carryover requests as presented.
Liaison Updates:

Commissioner Shoun confirmed that he would be attending a Regional Investment Board meeting on June 16th in Klamath Falls.

Commissioner Winters confirmed that there was to be a meeting with representatives of the Ruby Pipeline to discuss damage to County roads from this project. Meeting was to take place on June 16, 2011. Commissioner Winters intended to request a response by June 24th from those representatives regarding repairs to be done. If no response was received, a potential request would be made for them to come before this Board at the June 28th Work Session. Discussion followed. Commissioner Winters was also scheduled to take a road tour the prescribed burn area later the same day.

Commissioner Kestner confirmed that he would be out of the office on vacation the first two weeks in July.

Commissioner Kestner verified that two responses were received for the Request for Proposal (RFP) regarding Mental Health. These RFP responses were to be forwarded to the Mental Health Advisory Committee. This committee was to meet on June 16th with a potential recommendation to follow shortly after. Scheduling for decision on this topic was discussed.

Commissioner Kestner also addressed the topic of the County logo. The logo currently being used had never been formally adopted and Commissioner Kestner expressed his desire to have the logo updated and approved. Discussion followed.

Commissioner Kestner discussed a phone call from citizen John Sutfin regarding a cow that had died adjacent to the railroad tracks several months prior. Mr. Sutfin had been working with Property Land Manager Bob Pardee to resolve this issue. Commissioner Winters felt this was an issue between Mr. Sutfin and the operator of the railroad. Discussion followed.

There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 12:53 p.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Dan Shoun
Chairman
Bradley J. Winters
Vice Chairman
Ken Kestner
Commissioner