The Lake County Board of Commissioners met in Work Session on Tuesday, September 27, 2011 at 9:00 a.m. The following members were present: Chairman Dan Shoun, Vice Chair Bradley J. Winters and Commissioner Ken Kestner. Also present: Administrative Assistant Denise Thorsted.

Additions: Tourism Maps
Deletions: None

Other Business:

Museum Commission Appointment:

Museum Curator Kate Yates brought forward a recommendation from the Lake County Museum Board for the appointment of a new member, Donna Harlan. This appointment was to fill the position vacated by Marian Grover.

Commissioner Winters moved to approve the recommendation of the Lake County Museum Board for the appointment of Donna Harlan. Commissioner Shoun second. Motion carried.

Mrs. Yates provided an update on new hours, visits and activities occurring at the Lake County Museum. These changes had been made on the website.

Department of Human Services Amendment #2:

Director Jack Breazeal confirmed that this was a standard Amendment allowing for designated services for foster families. This Amendment extended the contract currently in place through this biennium and provided additional funding. The Amendment had been reviewed by Legal Counsel.

Decision on this topic was scheduled for the October 5th Regular Session meeting.

Mr. Breazeal confirmed that there was a “meet and greet” scheduled with the new State of Oregon Site Review Specialist Tuesday October 4th. Discussion followed on past site reviews that had taken place at Lake County Mental Health.

Mr. Breazeal added that response on the recent decision to purchase the facility Mental Health was currently located in had been positive and employees were looking forward to future planning on space issues.
Treasurer Ann Crumrine confirmed this discussion was in follow up to the Auditor's exit interview that occurred in July.

The change requested was for the County to change the financial statements to a Comprehensive Annual Financial Report (CAFR). This would be a benefit to both the Auditor and to the County. Differences in a CAFR versus a standard financial report were discussed. The CAFR was to add a statistical section to the basic financial statement. Information included items such as property tax payment comparisons.

The CAFR was to be provided at no additional cost to the County for the time being. Discussion would occur in the future contract negotiations. Discussion followed.

Commission Shoun asked for information regarding the recent State Treasurer's meeting Mrs. Crumrine had attended. Mrs. Crumrine felt that Lake County was in a better financial position than many of the other counties across the State. She stated that she had been "proud" to discuss the County's finances and the way problems were handled when they occurred.

Mrs. Crumrine confirmed that State Treasurer Ted Wheeler had addressed information on his vision for the State of Oregon. Discussion followed on items addressed by Treasurer Wheeler.

CAFR final decision was scheduled for the October 5th Regular Session meeting.

Break: 10:20 a.m.
Resume: 10:24 a.m.

Advisory Board Member Handbook:
Ms. Thorsted addressed the Board to discuss an information handbook intended for Advisory Board/Committee members. The handbook was intended to serve as a reference for members on items such as how a meeting should be run, Board member roles, and what was expected. Discussion followed on County Advisory Board listing.

The Board was to review this topic further and then added for more discussion at a future date.

Ms. Thorsted also updated the Board on information regarding the upcoming Association of Oregon Counties Conference. Ms. Thorsted had been working with Tanya Winters to be part of the "County Product Tasting" event at this conference.

Ms. Thorsted and Economic Development Sara Griffiths were also to give a presentation to the Ford Family Community Vitality Pathways meeting this evening.

Fort Rock Historical Society Request:
Commissioner Winters confirmed that he had been discussing this matter with Oregon Department of Transportation (ODOT). The County could offer to coordinate with ODOT but funding would not likely be appropriate as the Historical Society would be considered a "private" entity. Options were discussed.
Meeting Minutes:
Meeting Minutes were carried over to the next meeting.

Department Updates:

County Lands:

Desert Cruisers Ground Lease:
Mr. Pardee confirmed that this lease involved property owned by Lake County immediately south of the Lake County Airport utilized by the Desert Cruisers.

This lease was modeled after the lease with the Fremont Highlanders for the use of the ski hill. The lease presented was a twenty year lease with five year options at $1 per year. The club would be responsible for any taxes, fees or assessments applicable to the property. The Desert Cruisers was a non profit organization but was not a tax exempt organization. Mr. Pardee confirmed that the County did not own the improvements to the property (the racetrack). All improvements would require prior approval from the County. Discussion followed.

Mr. Pardee confirmed that due to the location of this property, some Federal Aviation Administration (FAA) rules did apply. One of those requirements was for the racetrack to be clearly marked with an X to show it was not a landing strip. Wording of the contract was discussed.

Mr. Pardee confirmed that Legal Counsel had reviewed contract and recommended approval. Decision was scheduled for the October 5th Regular Session meeting.

Vehicle Purchase Update:
Mr. Pardee confirmed that he had been working with Sheriff Phil McDonald to determine the vehicles needed. He expected to bring to the Board on October 5th the recommendation for vehicles to be purchased as well as which vehicles currently in inventory needed to be surplused. Discussion followed.

Fleet Policy – Plan/Update:
Mr. Pardee discussed the draft “Fleet Safety Program” presented. The template for this draft had been provided mainly by CIS Insurance. Included was information to be the “accepted practice” recommended by CIS. Mr. Pardee confirmed that by having a program such as this in place, rebates would be available to the County ($1,000 per year).

Mr. Pardee expected to bring this item back to the Board on October 19th. At that time information was to be added regarding the local safety (forms for such as incident and accident reports) and maintenance (oil changes, brake checks) expectations. Only non Road Department Fleet items were being discussed at this time. Mr. Pardee confirmed that he would continue to work with Business Manager Jay Collins and Legal Counsel on this matter. Discussion followed on policy enforcement and policy wording.

Mr. Pardee was to also work with Department Heads in order to get their input on this policy’s content. This policy would be brought back to the Board at a later date.
**Other County Lands Updates:**
Mr. Pardee informed the Board that he had received written notice from Rockford Corporation that as of the end of September that they would be vacating the county property where the Work Camp was located and the bay leased at the Lake County Industrial Park. Mr. Pardee agreed to obtain written clarity from the Town of Lakeview that there were no outstanding issues with utilities.

Mr. Pardee and Airport Manager Bert Young were to give the new Chamber Director Audrey Henry a tour of the Lake County Airport and to begin working with her to collectively measure the economic impact the Airport has on the community. This would include working to create partnering between the Airport and the Lake County Business Association to develop ways of measuring impact and to promote our area.

Mr. Pardee asked the Board to view the new trash receptacle at the south entrance of the Courthouse. The cost for this item was around $600 (delivered) and additional receptacles were needed. Mr. Pardee expected to also bring to the Board a request for tool purchases for employees to be able to do their jobs.

Commissioner Kestner confirmed that the Board needed to meet with Mr. Pardee to negotiate deadlines on projects being worked on. The recent solar project at the Fairgrounds and Road Department had taken away from those projects. Discussion followed on other projects being managed at this time.

**Additions:**

**Tourism Maps**
Lake County Chamber of Commerce had invited the County to advertise on tourism maps to be printed and distributed. These maps had been printed in the past with the County’s participation. Commissioner Winters provided a brief history on this topic. The Board agreed that it would be best to have Director Audrey Henry to come during a future work session to provide additional information.

**Liaison Updates:**
Commissioner Shoun discussed a letter received from the Senior Center Board and felt that there was a need to clarify the assumption made from an article recently printed in the newspaper regarding funds that were to come to the County from the Ruby Pipeline project. The article had listed local taxing districts as county departments leading the community to believe funds were to be distributed by the county when they were not. Discussion followed. Meeting was to be set with the Senior Center to discuss this matter.

Commissioner Shoun provided a brief update on the “Trust Land Proposal” pertaining to the Secure Rural Schools funding that was occurring in the House of Representatives. This proposal was for an extension on payments for at least two years while waiting for the Trust Land recommendation to begin moving forward and generating compensation to counties nationwide.

Commissioner Winters was scheduled to tour with District Ranger Al Hahn on September 30, 2011 regarding the Travel Management Plan and prescribed burns.

Commissioner Winters was scheduled to tour with Road Master Rick DuMilieu on September 28th.
Commissioner Winters stated that he was encouraged with the work being done by Mr. Pardee in regards to the Fleet Plan and fleet management.

Commissioner Winters confirmed that he would be attendance for the presentation to be given by Ms. Thorsted and Mrs. Griffiths and encourage the other members of the Board to attend as well.

Commissioner Winters confirmed that he was also involved in the local consortium working on the retention of employees within Lake County. This group was looking to hold monthly presentations for new members of the community to discuss topics such as public health, mental health and public safety. Discussion followed.

Commissioner Winters confirmed that there was a SCOEDD/ACT meeting scheduled to be in Lakeview November 4th. Topics were discussed.

Commissioner Kestner confirmed that AOC was planning to hold a Sage Grouse work shop on October 20th in Burns. Commissioner Kestner would also be meeting with Judge Steve Grasty to discuss the On Site Program between Harney and Lake Counties.

Commissioner Kestner confirmed that there was a Special Session Fair Board meeting to take place at 4:00 this afternoon in the Commissioners Boardroom to discuss the Fairgrounds budget, staffing and staffing expectations.

Commissioner Kestner also discussed a conversation that had occurred with a member of the Cattlemen’s Association involving environmentalist websites showing “pristine” areas and stating that areas needed to be preserved. This was contradictive to areas that had grazing on them as they stated these lands were in need of preservation from grazing. Discussion followed on information to be added to the County website showing “working landscapes” with representation of grazing, sage grouse and antelope.

There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 11:15 a.m.

Respectfully Submitted,

[Signature]
Denise Thorsted
Administrative Assistant

Board Approval,

[Signature]  [Signature]  [Signature]
Dan Shoun  Bradley J. Winters  Ken Kestner
Chairman  Vice Chairman  Commissioner

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