BOARD OF COMMISSIONERS MEETING MINUTES
March 31, 2020

BEFORE THE BOARD OF COMMISSIONERS
County of Lake
State of Oregon

COMBINED WORK AND REGULAR SESSION

The Lake County Board of Commissioners met in a Combined Work and Regular Session on March 31, 2020. The following members were present: Chairman Bradley J. Winters, Vice Chair James Williams and Commissioner Mark Albertson. Also present: Commissioner’s Administrative Assistant Melanie Boozenny, Facilities and Properties Manager David Berman, Community Corrections Director Jake Greer, Road Superintendent Kevin Hock, Planning Director Darwin Johnson and Lake County Examiner Reporter Kevin Winter. Number of Public Present: 0.

9:00 a.m. – The Regular Session was called to order by Commissioner Winters and the Pledge of Allegiance was recited.

Additions: None
Deletions: None

OTHER BUSINESS:

Kevin Hock, Surface Treatment (Oil) Request for Quotes 2020 Season

Road Superintendent Kevin Hock presented two quotes to the Board for surface treatment oil for the 2020 season. He asked for three but only received two. He recommended the lowest bid from Idaho Asphalt Supply Inc. Also, the County has had good results in quality and timeliness of delivery with Idaho Asphalt. He was able to get the trucking cost down by providing an exact drop location.

Vice-Chair Williams motioned to approve the bid with Idaho Asphalt for $960,162.90. Commissioner Albertson second.

Discussion of asphalt index versus crude oil pricing.

3 Ayes – Motion Carried.
**Road Department Update:**

Kevin Hock also wanted to discuss the possibility of certified refurbishment of equipment to save money. He cannot get software to work on new equipment, plus refurbishing would save the County a lot of money comparing to buying new equipment. He will work on a replacement plan, but this will extend the useful life of the equipment significantly.

He also wanted to bring to the Board’s attention that two roads going to the Christmas Valley EMS building are in terrible shape and need to be reclaimed. They are not part of the County Road System. Mr. Hock will figure out the cost of the repair and present it to the Commissioners.

He also has two unfilled positions at the Road Department and would like to know how to proceed with the interview process during this health crisis. He will try to move forward electronically and maintain social distancing protocols.

**Darwin Johnson, Postpone Land Sales**

Planning Director Darwin Johnson would like to postpone the Tax Foreclosed Land Sale until June 1, 2020 to allot for Executive Order 20-12.

**Consensus to move the date of the Land Sale.**

**Planning Department Update:**

Mr. Johnson also explained how the Klamath Housing Authority would like the County to donate a piece of tax foreclosed land to them for parking. He will bring it before the Board as things become finalized.

Commissioner Winters said he wants to be sure that private parties are not benefitting financially from a possible donation. He explained they sold a foreclosed land to Head Start at a reduced rate.

EFSEC postponed the hearing this month in Fort Rock. They hope to have it in the near future; however, they are still accepting public comment.

He will have the next Planning Commission Meeting telephonically in April. He will have the Chair run the meeting in person and the other members will phone in to comply with Executive Order 20-12.

**David Berman, Agreement for Engineering Service at the Airport**

Century West Engineering provided a contract for engineering services for Lake County Airport improvements. Facilities and Properties Manager David Berman presented it to the Board.

**Vice Chair Williams motioned to accept the agreement with Century West. Commissioner Albertson Second. 3 Ayes – Motion Carried.**
**David Berman, Award Sprinkler Bid**

Facilities and Properties Manager David Berman recommended awarding Wet-N-Wild Sprinklers Inc the best bid. They were the lowest bid at $27,470. The current sprinkler system continues to have failures and is not very water efficient.

**Commissioner Albertson motioned to accept the bid from Wet-N-Wild for $27,470. Vice Chair Williams Second. 3 Ayes – Motion Carried.**

Chair Winters asked if there was a start and end date. Mr. Berman said that he would obtain them once he notified Wet-N-Wild.

**Facilities and Properties Update:**

The Facilities and Properties Team have been disinfecting common touch surfaces every morning to provide the safest working atmosphere for the employees.

**Jake Greer, Amendment to IGA No. 5565 between Lake County and DOC**

Community Justice Director Jake Greer needs the first Amendment to Intergovernmental Agreement Number 5565 between Lake County and the Department of Corrections approved. There are no fiscal changes, this amendment extends the IGA for two more years.

**Commissioner Albertson motioned to accept the Amendment to IGA No. 5565 as presented. Vice Chair Williams Second. 3 Ayes – Motion Carried.**

**Community Justice Update:**

The Community Justice Department has been helping out with the Covid-19 crisis in Lake County along with monitoring clients. The Juvenile Department delivered 80 visors to the Incident Command Center and the hospital has requested them to make 200 more. The Adult Corrections Department has helping laminate trap board material and is posting it twice per week for the Joint Information Center.

**Meeting Minutes**

Meeting Minutes from the March 16, 2020 Emergency Session and March 17, 2020 Combined Work and Regular Session need approval.

Vice Chair Williams motioned to approve both dates as presented. Commissioner Albertson Second. 3 Ayes – Motion Carried.

The Commissioners would like to include a Building and Planning Department update in the JIC.

**LIAISON UPDATES:**

**Commissioner Williams**

Commissioner Williams said that the worst decisions are made out of fear, as things are being shut down the Board needs to help reassure people it’s out of caution and not fear.
9:52 a.m. – Recess Open Session

9:58 a.m. – Resume Open Session

LEGAL UPDATES:
None for open session

9:59 a.m. – Enter Executive Session

EXECUTIVE SESSION: 192.660 (2)(d) and (h)
(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Those Present: Commissioners Winters, Williams and Albertson, Legal Counsel Bailey and Administrative Assistant Boozenny.

10:43 a.m. – End Executive Session and Enter Open Session

No decisions were made during Executive Session.

10:43 a.m. – With there being no further discussion, the meeting was adjourned.

Respectfully Submitted,

Melanie Boozenny
Commissioner’s Assistant

Board Approval,

Bradley J. Winters      James Williams     Mark Albertson
Chairman              Vice Chairman         Commissioner

3-31-2020 Combined Work and Regular Session