BOARD OF COMMISSIONERS MEETING MINUTES
June 16, 2020

BEFORE THE BOARD OF COMMISSIONERS
County of Lake
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session Tuesday, June 16, 2020. The following members were present: Chairperson Bradley J. Winters, Vice Chair James Williams and Commissioner Mark Albertson via phone. Also present: Deputy Daniel Tague, Treasurer Ann Crumrine, Business Services Manager Jay Collins, Water Master Brian Mayer, Commissioner’s Administrative Assistant Melanie Boozeny, and Member of the Press Kevin Winter. Number of Public Present: 0.

9:00 a.m. – The Work Session was called to order by Chairman Winters and the Pledge of Allegiance was recited.

Additions: Executive Session 192.660(2)(a)

Tenth Amendment to OHA Agreement No. 159818

Public Comment

Deletions: None

TIMED ITEMS:

9:00 a.m. – Resolution 2020-03C (Natural Hazard Mitigation Plan Adoption)

DLCD Natural Hazards Planner Tricia Sears and Lake County Emergency Services Coordinator Daniel Tague provided an overview of the County plan for the Commissioners. They explained this is a multi-jurisdictional FEMA funded plan that needs renewed every five years. The plan identifies natural hazards, the course of mitigation, and also provides useful information for grant applications.

The group discussed how COVID-19 will shape the next plan in five years.

The highest scoring natural hazards were: drought, flood, air quality, and volcanic events. Hazards are scored by the impact to population, property and severity of impact.
Action/Consideration will take place in the Regular Session.

9:30 a.m. – Brian Mayer, Water Conditions in Lake County Update

Water Master Brian Mayer, provided current water conditions and forecasts to the Board. Water conditions are a little lower than normal. However, self-regulation has been exceptional and there have not been any shortage issues.

He cannot recommend declaration of drought; he only provides information to the Board of Commissioners. At this time, the Board does not see an imminent need based on the current water levels.

He also extended kudos to Community Corrections Work Crew who helped install cement steps for one of this testing sites.

PUBLIC COMMENT:

Lake County Examiner Reporter Kevin Hock announced he will be joining the Lake County Partnership Board of Directors; he will not be asking for financial support from the Commissioners to avoid a conflict of interest.

DEPARTMENT UPDATES:

Community Justice

Community Justice Director Jake Greer update the BOCC that the Governor and Legislature were considering releasing 2,000 more inmates in detention who are at high risk for contracting COVID-19.

Fleet

Supported by the Fleet Committee, Fleet Manager Melanie Boozeny asked the Board to consider letting the Landfill use a down-fitted Sheriff vehicle instead of sending it to auction. After the Landfill has finished using the vehicle it will be auctioned.

Consensus to let the Landfill Department use a vehicle cascaded from the fleet before auctioning it.

OTHER BUSINESS:

Melanie Boozeny, Support Christmas Valley Cleanup

Melanie Boozeny was asked if the Commissioners would be interested in supporting a community cleanup project by donating funds to offset dumping fees. The Commissioners were in favor of donating up to $150 from the Economic Development Fund. The cleanup project occurred prior to the meeting, they did not contact Landfill Superintendent Buddy Kness before the cleanup and did not request support.

Chair Winters motioned to contribute up to $150 to the Irregulars Community Cleanup. Vice Chair Williams Second.

In the future the Board will require more planning and a formal request for support.

3 Ayes – Motion Carried.
Caterpillar 140H Ripper Attachment

Commissioner Williams presented a Caterpillar 140H Ripper Attachment to the Board for consideration. It will be used with a grader in the northern end of the county. Total fiscal impact if approved would be $2,700. This is an Exemption Rule 8 purchase.

Action/Consideration will take place in the Regular Session.

Melanie Boozenny, Donate Vehicle to the Lake County Senior Center

Fleet Manager Melanie Boozenny recommending donating a 2003 Chevrolet Astrovan to the Lake County Senior Center instead of placing it on the public auction site. They can put the vehicle to good use, and it’s of little financial value to the County. It Kelly Blue Books for $787. The vehicle committee is also in support of the donation.

Action/Consideration will take place in the Regular Session.

Melanie Boozenny, Thirteenth Amendment to OHA Agreement No. 159818

The Commissioner’s Administrative Assistant provided an overview to the Board on the Thirteenth Amendment to Oregon Health Authority Agreement Number 159818 for the financing of Public Health services. This amendment explains the service requirement expectations, metrics and funds allocated for the upcoming second half of the biennium. $160,488 will be allocated towards: Emergency Preparedness and Response, Alcohol and Drug Prevention, WIC, Maternal and Child Health Services, and Immunization and Vaccines for Children.

Action/Consideration will take place in the Regular Session.

Melanie Boozenny, Tenth Amendment to OHA Agreement No. 159818

The Commissioner’s Administrative Assistant provided an overview to the Commissioners about the Tenth Amendment to Oregon Health Authority Agreement Number 159818 for the financing of Public Health services. This amendment is needed because Public Health is receiving an additional $68,470 for local COVID-19 monitoring.

Action/Consideration will take place in the Regular Session.

10:25 a.m. – Recess Open Session

10:48 a.m. – Resume Open Session

Ann Crumrine, Budget Resolutions


Resolution No. 2019-14

Public Health Fund 235 will have more revenue than expected due to State Support for COVID-19 response, and will have more materials and services than anticipated. It is directed in increase State Resources $61,000 and increase Public Health Materials and Services $61,000.

Action/Consideration will take place in the Regular Session.
Resolution No. 2019-15

Jail Fund 119 will have more personnel services that anticipated due to the union contract settlement, and will have savings in materials and services expenses. It was recommended to increase Jail Personnel Services $5,500 and decrease Jail Materials and Services $5,500.

Action/Consideration will take place in the Regular Session.

Resolution No. 2019-16

Sheriff Fund 120 will have more personnel services expense than anticipated to the union contract settlement, and will have savings in materials and services. It is recommended to increase Sheriff Personnel Services $7,000 and decrease Sheriff Materials and Services $7,000.

Action/Consideration will take place in the Regular Session.

Resolution No. 2019-17

Treasurer Fund 121 will have more personnel services expense than expected due to a salary increase. It is directed to increase Treasurer Personnel Services $500 and decrease Treasurer Materials and Services $500.

Action/Consideration will take place in the Regular Session.

Ann Crumrine, eCivis Contract Renewal

Treasurer Crumrine recommended renewing the contract agreement with eCivis in the amount of $1,200 per year for three fiscal years. This provides one subscription to a national grant database.

Action/Consideration will take place in the Regular Session.

Ann Crumrine, Budget Adoption Discussion

Budget Officer Ann Crumrine asked for any thoughts or discussion on the approved 2020-2021 Budget. She explained the amended changes that are acceptable by budget law.

Central Services Manager Melanie Boozenry proposed an increase of $5,000 in Central Services Salaries and a decrease of $5,000 in the Fleet Reserve.

Chair Winters motioned to approve adjusting Melanie’s budget to the salary line item and decreasing the reserve $5,000. Vice Chair Williams Second.

Discussion on trying something else before spending more money.

2 Ayes, Commissioner Albertson Nay – Motion Carried.

Action/Consideration will take place in the Regular Session.
LIASION UPDATES:

Commissioner Williams

Commissioner Williams updated the Board on Silver Lake Ambulance Service Area’s desire to update the Motel Tax Ordinance. Their want to keep the funds in the area of the county where they accrued.

He also said he will have a meeting Thursday to discuss temporary housing for firefighters who are affected with coronavirus.

He had a conversation with a representative with the Governor’s office and they are going to begin weekly conversations with the commissioners and would like a representative appointed. Commissioner Winters will attend the weekly calls.

Commissioner Winters

Commissioner Winters would like to schedule a discussion on June 30, 2020 on the repayment loan agreement with Goose Lake Railway for the CRISI match.

The Fair Board is still looking at hosting a fair this fall. They are looking at creative solutions to offer some semblance of a traditional event.

Commissioner Albertson

Commissioner Albertson is working on assembling Eastern Oregon Commissioners to ask for the legislature to convene and address the concerns of the commissioners in the group.

11:46 a.m. – End Open Session and Enter Executive Session

EXECUTIVE SESSION 192.660(2)(a)

Those remaining: Mr. Collins, Mr. Winters, Mr. Williams, Mr. Albertson via phone and Ms. Boozeny to consider the employment of an officer, employee, staff member or agent. A small change was proposed to the Business Services department.

12:20 p.m. – End Executive Session and Enter Open Session

No decisions were made in Executive Session.

Chair Winters motioned to accept the job description, salary range, and proposed step as presented in appreciation of the work this employee has stepped up for. Commissioner Albertson Second. 3 Ayes  Motion Carried.

Business Services Manager Collins pointed out this change will create a need to reduce contingency $4,726.

Chair Winters amended his motion to include the reduction of Contingency $4,726. Vice Chair Williams Second. 3 Ayes – Motion Carried.
12:24 p.m. - With there being no further discussion, the meeting was adjourned.

Respectfully Submitted,

Melanie Boozenny
Commissioner’s Assistant

Board Approval,

Bradley J. Winters
Chairman

James Williams
Vice Chairman

Mark Albertson
Commissioner