BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

REGULAR SESSION

The Lake County Board of Commissioners met in Regular Session on Wednesday, November 5, 2014 at 10:00 a.m. The following members were present: Board Chair Dan Shoun, Vice-Chair Bradley J. Winters and Commissioner Ken Kestner. Also present: Commissioners Administrative Assistant Denise Thorsted, Legal Counsel Bailey, Facility and Property Manager David Berman and Lake County Examiner Member of the Press Jimmy Hall. Number of Public present: 1.

Additions: Property Donation Offer
Deletions: Adkins Engineering Agreement

The Regular Session was called to order by Chairman Shoun and the Pledge of Allegiance was recited.

10:00 am – Public Comment
Citizen Frank Vaughn encouraged all to attend the Veteran’s Dinner scheduled for this Friday evening at the Elk’s Lodge.

Other Business:
Workforce Consortium Ordinance No. 107, Action/Consideration:
Commissioner Kestner moved to approve Ordinance No. 107 in the matter of adoption of Ordinance ratifying the creation of an intergovernmental entity known as the Central Oregon Workforce Consortium (COWC). Commissioner Shoun second. Discussion: Commissioner Shoun provided a brief summary on the changing structures of workforce consortiums for the State of Oregon.
Motion carried.

Central Oregon Workforce Consortium IGA, Action/Consideration:
Legal Counsel confirmed his review of this document with no issues found.

Commissioner Winters moved to approve the Intergovernmental Agreement creating the Central Oregon Workforce Consortium (COWC) as presented. Commissioner Kestner second. Motion carried.

Oregon Care Coordination Program/Agreement No. 1004395, Action/Consideration:
Confirmation was given that this was an annual agreement related to the care of at risk children presented by Lake County Public Health.
Commissioner Kestner moved to approve Oregon Health Sciences University CaCoon Program Agreement No. 1004395 as presented. Commissioner Winters second. Motion carried.

**Industrial Park Lease/Quartz Mt. Gold, Action/Consideration:**

Mr. Berman confirmed that the lease before the Board was for an additional bay at the Lake County Industrial Park for $800.00 per month to Quartz Mountain Gold LTD. In addition, a doorway was to be installed between the two bays (by tenant) for easier access. Conversation occurred on the potential of placing a rollup door in place once this tenant vacated the premises.

**Commissioner Winters moved to approve the Commercial Lease between Lake County and Quartz Mountain Gold LTD for 1240B South M Street at $800.00 per month as presented. Commissioner Kestner second. Motion carried.**

**Airport Lease Agreement/Fee Schedule, Action/Consideration:**

An updated draft was presented for consideration related to the potential fuel truck purchase for the Lake County Airport. This vehicle was to fulfill in portion the obligation for in-kind work that was to be completed and with an additional cash payout to current owner of $10,000.

**Commissioner Winters moved to approve the Addendum Exhibit 1-1 to Fee Schedule between Lake County and Withrotor Aviation as presented. Commissioner Kestner second.**

Discussion: Commissioner Shoun asked for clarification on the addendum provided. Following discussion, it was determined wording changes were needed before addendum could be signed. Motion failed.

**Commissioner Winters moved to approve the purchase of one 1984 Kenworth fuel truck with a cash payment to Withrotor Aviation of $10,000 and $15,000 value to meet the current fee schedule obligation. Commissioner Kestner second.**

Discussion: confirmation was made that moving forward, lease payments were to be made by the lessee as stipulated in Fee Schedule. Motion carried.

**Commissioner Winters moved to approve an updated Addendum Exhibit 1-1 prepared by Legal Counsel stating that from this date forward, Withrotor Aviation is now in compliance with previous obligation of $15,000 as applied to the purchase of one 1984 Kenworth fuel truck. Commissioner Kestner second. Motion carried.**

Break: 11:31 am
Resume: 11:33 am

**North Lake ATV Committee Member Recommendation, Action/Consideration:**

Information was provided on Ordinance #104 recently approved by the Board of Commissioners allowing use of ATV’s on County roadways. During the meeting held in Christmas Valley, concern had been expressed by enough citizenry that the Board asked for a committee to be established to gather additional public input and provide possible recommendations to the Board for any additional closure considerations.
Conversation followed on the individuals that expressed interest in sitting on this committee. Names were read into the record: Ronald Wilson (citizen at large), Becky Tocol (citizen at large), Kathy Allen (citizen at large), Sid Robinson (business), Lynn Oster (citizen at large), Marlene Janson (citizen at large) and Ken Threet and Gary Perkins (farming) to count as on vote. As Mr. Threet and Mr. Perkins operated farming business jointly, the Board agreed that they should share one vote (Mr. Threet as the primary). Recommendation is due for submittal January 2nd.

Commissioner Winters moved to approve the appointments of the following to the North Lake ATV Committee: Ronald Wilson (citizen at large), Becky Tocol (citizen at large), Kathy Allen, Sid Robinson (business), Lynn Oster (citizen at large), Marlene Janson (citizen at large) and Ken Threet and Gary Perkins (farming) to count as on vote. Commissioner Kestner second.
Discussion: Mr. Threet to hold the primary vote. Legal Counsel added that as this was considered a public body, public notice was required for meetings to be held.
Motion carried.

10:41 am - Commissioner Kestner excused himself for the remainder of today’s session.

Printer Purchase Recommendation, Action/Consideration:

Commissioner Winters moved to approve the printer purchase recommendation presented to update current device in the Commissioner’s Office in the amount of $4,944.54 and to relocate the current device to the North Lake Annex. Commissioner Shoun second. Motion carried.

Ms. Thorsted advised that this purchase had not been budgeted during the budget process for this year and would likely result in a Resolution to be needed. The Board acknowledged and expressed support as this purchase would be of great benefit to the staff operating at the Annex with the device to be moved.

Meeting Minutes, Action/Consideration:
Commissioner Winters moved to approve the October 15, 2014 Regular Session Meeting Minutes as presented. Commissioner Shoun second. Motion carried.

Minutes for October 14th were tabled for approval.

Legal Updates:
Legal Counsel confirmed he was working with Weyerhaeuser Counsel on documents associated with the transfer of geothermal and mineral rights to Lake County.

Addition:
Property Donation Officer:
An offer of property donation had been received from Michael R. Hoffman for two OVL lots. Commissioner Winters recommended accepting the donation offer as one was in close proximity to the Road Department. The second would likely be added to the County Land Sale process. This offer was made due to estate finalization at no cost to the County.
Commissioner Winters moved to approve the acceptance of the offer made by Michael R. Hoffman for the donation of two OVL lots presented to Lake County: 1) lot eighteen (18), in block one hundred forty-six (146), in Oregon Valley Land Company’s addition to the City of Lakeview and 2) lot thirty-six (36), in block three hundred twenty-three (323), in Oregon Valley Land Company’s addition to the City of Lakeview. Commissioner Shoun second. Motion carried.

Legal Counsel suggested for Lake County Planning Director Darwin Johnson work with Mr. Hoffman to supply donation form.

Department Updates:
IT - Ms. Thorsted asked the Board for clarification on having a possible working group setup to review the needs associated with drafting a Data Security Plan. This, per Ms. Thorsted was an important and necessary step for mitigating any potential liability to the County for improper use of County IT devices (computers, phones, etc.). The Board agreed for the working group to include Legal Counsel, Ms. Thorsted, Brad Brown (AccTech) and Business Manager Jay Collins. Conversation followed on possibly having a Commissioner sit in on discussions.

Liaisons:
- Next Regular Session meeting (December 3) was scheduled to be held in Paisley at the Community Center
- Tentative Special Session joint session with the Town of Lakeview was scheduled for December 9th for discussion on Red Rock Biofuels.
- OSU Extension meeting was scheduled for 2:15 pm today

Executive Session 192.660 (2) (): No Executive Session was held during today's meeting.

There being nothing further to come before the Lake County Board of Commissioners, this meeting adjourned at 10:58 a.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant
Board Approval,

Dan Shoun
Chairman

Bradley J. Winters
Vice Chairman

Ken Kestner
Commissioner

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