The Lake County Board of Commissioners met in Work Session on Tuesday, November 6, 2012 at 9:02 a.m. The following members were present: Chairman Bradley J. Winters, Vice Chair Ken Kestner and Commissioner Dan Shoun. Also present: Administrative Assistant Denise Thorsted and Lake County Examiner press member Peter Clark.

Additions: Property Tax – ODF Fee discussion, land owner Bob Squires
Deletions: None

The Work Session was called to order by Commissioner Winters and the Pledge of Allegiance was recited.

9:00 am – Department Update – Lake County Public Health, Director Mary Wilkie:
Mrs. Wilkie provided information on the Tobacco, Preparedness and Family Planning conferences that were attended. Public Health was continuing to work with ODS on the Eastern Oregon Collaborative Care Organization (EOCCO) contract to include preventative care. Discussion followed.

Flu shot season was going “fairly well”, but was not being utilized as in the past. Staffing for the department was stable. Inspections were complete. Public Health booth at the Lake County Fair had gone well. Mrs. Wilkie confirmed that she had not yet received any Legislative information for the upcoming budget year. Discussion followed on potential reductions/changes.

Other Business:
Community Corrections Rental Agreement, Kiki Parker-Rose:
Commissioner Winters confirmed that the only change from the previous agreement was to reflect a month to month basis with a sixty day notice. This change was due to the decision to combine the Community Corrections and Juvenile Departments. Decision was scheduled for the November 7th Regular Session.

Building/Planning Fee Ordinance, Building Official Tony West:
Mr. West confirmed that he had been working to update the fees for both the Onsite Program and Building Department. The Onsite Program had not had a fee ordinance approved following adoption. A draft was submitted for review for fee ordinance 52.402.103 to reflect related fees. Discussion followed on the program being managed for Harney County including costs associated and potential excess costs for travel to complete these inspections. Fees presented were to be included during the upcoming Fee Ordinance hearing (scheduled for December 4th and 5th).
9:15 am – Barry Point Fire Update, Shane Jeffries. USFS Barry Point Coordinator

Present for this discussion were: Barry Shullanberger (FS-BLM), Amanda McAdams (FS), E. Lynn Burkett (FS-BLM) and Lisa Hammonds (DOC).

Handouts were distributed including a scoping letter (proposed action) and map of the intended salvage area. Timber salvage scheduled (30 million board feet) to occur was discussed. Consideration was being given to balance the cutting of timber, keeping the mill stocked and meeting environmental requirements. Salvage was to begin with the cutting of “danger” trees within 120 feet of road sides and twenty thousand acres that were considered the least controversial. Discussion followed work to be done for the rebuilding of fences.

Commissioner Winters discussed the closure of roads that occurred during the Travel Management Plan (TMP) process and stated that if these roads had remained opened, more timber could be removed. Discussion followed on the TMP and decommissioned Level I and Level II roads and related fire needs. Ms. McAdams confirmed that there were decommissioned roads that were under review for reopening and encouraged the Board to submit their concerns in writing.

Mr. Jeffries discussed the “Five Year Action Plan” developed to address the restoration process for fires such as the Barry Point Fire. This Plan was to be used to identify vegetation management on the forest over the next five year period. Consideration in the Plan included: hazardous fuels priorities, vegetation management and restoration priorities, and matching Federal requirements for funds to be received. Discussion followed on the letter of intent received following Congressman Walden’s visit to the Barry Point Fire area and anticipated future “green sale” options.

The BEAR third party interviews were complete and reports were in the process of being written that was to be a fact based overview on events that had occurred during the Barry Point Fire and what was to be learned from it. Commissioner Shoun stated that the report had the opportunity to be very credible and appreciated the opportunity the landowners were given to express concerns and share experiences.

Commissioner Kestner asked for an update on how the Tort Claim process was proceeding. Five additional landowners had taken the opportunity to partake in assistance and dialog had occurred with Congressional staff for additional options. On a positive note, the Regional Office had been able to make contact with the centralized claims processing center and had “stove piped” the process allowing for all landowners submitting claims to work with the same person/persons.

In addition, commitment had been received from the Regional Office regarding fencing needs including clearing, rebuilding and cost of materials. Commissioner Winters advised Mr. Jeffries on Host Crews available through Warner Creek Correctional Facility for fencing work to be done.

Mr. Shullanberger provided information on professionals that had been on site to complete a report on the effectiveness of prescribed burns that had taken place in the past in regard to the Barry Point Fire. Mr. Shullanberger added that this fire was not considered out, trees continued to bum slowly (like candles) and although they were slow burns they were still burning. Updates would continue in the future as desired by the Board.
Break: 10:03 am  
Resume: 10:20 am

10:00 am – Department Update – Lake County District Attorney, Ulys Stapleton

Mr. Stapleton provided information on the remodel that had taken place in the DA office and discussed the department budget to date including the autopsy that had occurred. Mr. Stapleton confirmed that he would continue to work with the Treasurer to remain within budget for year end.

Mr. Stapleton also discussed efforts being made to coordinate in North Lake having video for minor offender hearings (traffic) or to testify via Skype rather than the court having to expend funds for people to be physically present in the Courtroom. Discussion followed on other video opportunities for the Court.

Advertising for the open Victims Advocate position had been delayed and interviews were to occur shortly. Mr. Stapleton expressed frustration with the District Attorney budget in regard to a bullet proof vest (cost $1,900) and camera ($895) that had been purchased by the previous DA and were given to the Sheriff’s Department when he left office rather than in the DA Office.

10:30 am – AccTech Contract Update, Brad Brown

Mr. Brown was joined in this discussion by Jim Brown and Cory Hanks (both of AccTech). Mr. Brown began by providing an overview of processes followed for the contract currently in place for the County’s IT needs.

Discussion followed on updates to be made to the IT Plan including insuring the safety of all County data in an emergency event. Work was continuing on standardizing all AccTech clients on backup and recovery needs. Mr. Brown confirmed that this required time (up to two years) and planning for completion. Backup needs were also being assessed for the Sheriff’s Department and an option presented to purchase a unit in the price range of $3,500 to allow for a large amount of data (video, photo, audio) to be moved from the main server. This unit would not have all of the capabilities as a more expensive unit ($30,000) would have but would meet current needs.

Trainings were anticipated to begin after the first of the year. These would include: basic file management, Microsoft Office, Microsoft Outlook and others. Mr. Brown provided information on other technology available such as Microsoft Cloud and confirmed that AccTech would continue to work with involved parties to update the IT Plan and begin looking forward as much of the current IT Plan had already been addressed. Rules and regulations were to also be reviewed and addressed such as backing up of all emails. Discussion continued on emails and records retention.

Addition:

Property Tax/ODF Fee Discussion: Citizens Bob Squires and L.D. Bennett were present for this discussion. Mr. Squires had requested the opportunity to discuss the increase to the Oregon Department of Forestry (ODF) Fee on current property tax statements. The discussion began with a brief summary on economic issues and increases to basic needs.
Mr. Squires stated that he did not consider these funds to be “fees” but “taxes”. Concern was expressed that for the landowners not having any control of the boundaries or rates for the fee set by ODF and for one Forestland Classification board member being an ODF employee. Mr. Squires felt that the increased amount was excessive compared to other taxes and fees paid and noted that there was no recourse. Mr. Squires stated that if these agencies were not stopped now, other agencies would follow suit and begin charging fees as well.

Mr. Squires expressed his desire to see a special investigation of ODF take place through the State of Oregon’s Attorney General’s Office. Discussion followed on lands that had been added during the reclassification process and potential impacts to property values.

Break: 11:58 am
Resume: 12:52 pm

Other Business:
Department Updates, Property and Lands, Manager Bob Pardee:
Land Sale - Quit Claim Deeds: Mr. Pardee confirmed that there were sixteen Quit Claim Deeds to be approved during the November 7th Regular Session for a total sale amount of $51,000.

Surplus Sale Update: Mr. Pardee confirmed that fourteen vehicles had been sold through the surplus sale along with miscellaneous office items, computers and furniture. An offer had also been received from a wholesaler for the metal items remaining (for recycling purposes). The Lake County Library was also intending to hold a surplus sale which would give an opportunity to sale additional items. Potential options for the remaining items were discussed.

Following discussion, Commissioner Shoun confirmed that he had asked Mr. Pardee to be added to the November 27th Work Session Agenda to talk about the County’s Vehicle Policy including smoking in vehicles and the future sale of County vehicles (including minimum bids). Net sales for this event were $23,000.

Mental Health Vehicle Quotes (Review): Three quotes had been received for this purchase and were to be presented for tomorrow Regular Session for possible action. This purchase would increase the number of vehicles for Mental Health to two with funds received from the sale of the department’s Subaru to go to the purchase. The purchase was for a Ford Escape as it was found to be the best fit for Mental Health use.

Commercial Ground Lease - Lake County Airport/WithRotor Aviation, Inc.: A draft agreement was presented for discussion. Mr. Pardee confirmed that the draft had been reviewed by Legal Counsel, the Advisory Board and the future tenant. The term for this lease was a thirty year term with ten year options and a base rate of fifteen cents per square foot annually (payment schedule supplied).

Exhibit I stated that it was allowable for the tenant to make reimbursable improvements to the property on the County’s behalf (up to $15,000). These improvements were to include items such as clearing ground and hauling rock that would be deducted from the payment of the lease. Discussion followed on the wording of this section of the agreement.
Following discussion wording was to be updated to show “with prior approval” before final decision during the November 7th Regular Session meeting. Discussion followed on inflation factors and Connect Oregon IV requirements associated. Terms regarding measurable outcomes within this agreement were to be nine months (rather than six) in order to allow time for loans to be in place and possible weather related issues to clear.

Mr. Pardee confirmed that he be presenting a recommendation on November 21st for the Engineering Services Professional.

**Other Business (cont.):**

*Building/Planning Fee Ordinance, Building Official Tony West:*

Further discussion on this topic was to be postponed until a later date.

**Liaison Updates:**

**Commissioner Kestner:**
- Confirmed that he had attended a Department of Environmental Quality (DEQ) meeting earlier this morning regarding air quality. Request was made for the County to investigate options to control excessive woodstove burning. An additional meeting was scheduled with local fire district Chiefs along with members from DEQ later in the day to determine engagement of an Ordinance outside Town of Lakeview limits to control wood burning.
- Discussed the grant application process the VFW was to enter into for the reconstruction of the Monument located in front of the Courthouse. For this application, there was a letter of support and a letter of agreement needed in order to show that the County recognized the monument was located on County property and intended to allow it to remain so.

**Commissioner Shoun:**
- No updates were provided.

**Commissioner Winters:**
- Asked for the Board to support the forwarding of a support letter to the Forest Service regarding the reviewing of Level I/Level II roads for the purpose of salvage. The Board agreed.

There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 1:25 p.m.

Respectfully Submitted,

Denise Thorsted  
Administrative Assistant

Board Approval,

Bradley J. Winters  Ken Kestner  Dan Shoun  
Chairman  Vice Chairman  Commissioner

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