BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, December 4 2012 at 9:00 a.m. The following members were present: Chairman Bradley J. Winters, Vice Chair Ken Kestner and Commissioner Dan Shoun. Also present: Administrative Assistant Denise Thorsted and Lake County Examiner press member Peter Clark.

Additions: Connect Oregon II Change Order
Deletions: None

The Work Session was called to order by Commissioner Winters and the Pledge of Allegiance was recited.

9:00 am – Public Hearing/Fee Ordinance
Hearing Open: 9:01 am

This Hearing was for consideration of fee changes for the following departments: Building Department, Onsite Program, Fairgrounds and Surveyor.

Fairgrounds: Manager Don Moore confirmed that information submitted for consideration was to “clean up” the fees currently being used by the Fairgrounds and discussed the change made to the fee for cleanup (to reflect $200 refundable versus $25 per use). Discussion also occurred on negotiation of fees for fire camps to be staged at the Fairgrounds in the future.

Surveyor Fee – No discussion occurred

Onsite – Jennifer Stephens from the Building Department sat in on this discussion and answered Commissioner Shoun’s question regarding the County’s right to setting these rates. Her understanding was that these rates were provided by the Department of Environmental Quality when the program began. Following discussion it was determined that the County had the ability to adjust as needed. Conversation continued on costs being incurred during inspections completed in Harney County and potential adjustment to this contract.

Business Department: Mrs. Stephens confirmed that the fees presented for approval had been corrected and verified to match those showing on the current Building permits. Planning Director Darwin Johnson agreed and asked to publicly thank Mrs. Stephens for all of the hard work.

Hearing Closed: 9:22 am
9:10 am – Sheriff’s Department Backup System Proposal: Ms. Thorsted confirmed that this proposal was for the purchase of a backup server that would be dedicated to the Sheriff’s Department. The current main server had reached a critical period to where not all data needing to be backed up was actually able to be backed up. By putting the new dedicated server in place, the main server would be freed up to protect necessary data. The previous estimate provided by Brad Brown with AccTech had been for a purchase price of $3,500. The proposed unit was higher ($5,500) but would allow in the future for disaster recovery to be set up should an event such as an earthquake or flood occur. This was to be a onetime cost with technical support included in the current AccTech contract.

Facility Capital Improvement funds (technology line item) were to be used for this purchase. Decision on this topic was added to the December 5th Regular Session Agenda.

Department Updates:

Airport:
Airport Master Plan Update - Mr. Pardee confirmed that there was currently a Master Plan in place for the airport and that the Federal Aviation Administration liked to see Plans updated every ten years. Four Advisory Committee meetings had taken place and with the aid of WH Pacific (current contractor), the Plan had been reviewed and updated. Once WH Pacific had completed their final review, the Plan would be sent to the FAA for approval before final approval by the Board of Commissioners. Discussion followed.

Airport:
Connect Oregon IV Project Update – The first step for this project was in place (Withroter Aviation contract to build hanger), the next step was to be the review of potential issues such as water drainage, well placement and utility capacity. Discussion followed on potential resolutions for drainage issues.

Addition:
Connect Oregon II Change Order (railroad): This change order had been received the previous week and was meant to clarify the costs for the work that had occurred to the rail line. This included replacing the existing 75-pound turnout with a switch consisting of heavier rail (change in wording within paragraph 1 and deletion of paragraph 6). Approval allowed for funds to be released to Lake County and reimbursement made to Lake Railway.

Commissioner Winters moved to approve Amendment Number 03 Grant Amendment for Connect Oregon II Multimodal Transportation Fund Program 2007. Commissioner Kesner second. Motion carried.

Break: 9:50 am
Resume: 10:03 am

To Executive Session 192.660 (2) (h): 10:00 am
Resume from Executive Session: 10:32 am
No decision made.

Break: 10:32 am
Resume: 10:42 am
Other Business:

Memorandum of Agreement Lake/Harney Counties, Planning Dir. Darwin Johnson Jr.:  
The Agreement presented was a non-binding multi county Agreement that included the following:  Baker, Crook, Deschutes, Harney, Lake, Malheur and Union.  This Agreement was intended to get counties engaged in order to make good decisions on the issue of sage grouse.  Conversation followed on meetings taking place and consideration being given to impacts from laws in place for habitat protection including GIS.

Mr. Johnson added that he was having discussions with Harney County for the potential of Harney County conducting GIS work for Lake County (estimated $5,000).  Potential grant funding could potentially be used for this project.

Commissioner Kestner moved to approve the Memorandum of Agreement for Collaboration Regarding Possible Land Use Strategies as presented.  Commissioner Shoun second.  Motion carried.

Break:  11:10 am  
Resume: 11:13 am

STF Funding Agreement, Property and Lands Manager Bob Pardee:  
Clarity had been received from the State on this Agreement.  Topic scheduled for decision during the December 5th Regular Session.

Department Updates: 
County Lands, Manager Bob Pardee:
Technology:

Phone System Implementation Schedule – Mr. Pardee confirmed that the new phones had been programmed and were to be on a network rather than separate phone lines (saving costs).  Tentative completion was set for the weekend of December 15th with anticipated “going live” date of December 17th.  Conversation followed on training to take place and new phone capabilities.

State Security Project - The Courthouse facility assessment conducted by the State regarding security (cameras) for State Courts and the updates associated were now complete.  All expenses were to be paid by the State of Oregon.

Mr. Pardee also provided an update on the DHS office space utilized at the North Lake Annex.  Confirmation had been received that this space was to only be used once per week with no items to remain on site when staff was not present.  Discussion followed on not charging for use of this space as it was to be used for such a limited amount of time and was a service to County citizens.

Consensus of the Board of Commissioners was to allow the State of Oregon (DHS) to utilize space at the North Lake Annex at no charge one day per week.

Liaison Updates:  
Commissioner Winters:  
- Discussed the Lake County Museum open house for County employees held the previous Friday stating that Ms. Bickel (Curator) had done a nice job
- Full ACT meeting to take place December 14th to prioritize STIP applications

Commissioner Shouna:
- Confirmed he had spoken with Congressman Walden’s Office regarding work to be done in unmanaged forests and for getting work done in areas such as the “red and dead zone”.
- Also discussed effected/soon to be effected landowners of the Barry Point Fire and talking to the State in order to get officials engaged in the third party review to address findings

Commissioner Kestner:
- Confirmed he would be out of the office Thursday/WCCFC PAC interview process
- Provided information on the Sage Con meeting attended the previous week
- Continuing to work with the BLM Cooperative Agency regarding sage grouse
- Air quality meeting had been held last week and work was being done to educate citizens on potential impacts from EPA restrictions
- Provided information on meeting with focus group to potentially form a rancher group to keep track of what was going on in Washington DC that could be potential issues to family ranching and timber. Discussion followed on harvesting of timber to be done in areas of the Barry Point Fire

Break: 11:38 am
Resume: 1:30 pm

To Executive Session 192.660 (2) (h): 1:32 pm
Resume from Executive Session: 3:28 pm
No decisions made.

Commissioner Winters reminded those present that the following day’s Regular Session meeting was to take place in Paisley.

There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 3:28 p.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Bradley J. Winters
Chairman

Ken Kestner
Vice Chairman

Dan Shoun
Commissioner