BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

REGULAR SESSION
***Paisley Community Center***

The Lake County Board of Commissioners met in Regular Session on
Wednesday, December 5, 2012 at 10:00 a.m. The following members were present:
Chairman Bradley J. Winters, Vice Chair Ken Kestner and Commissioner Dan Shoun.
Also present: Administrative Assistant Denise Thorsted, City of Paisley Mayor Mark
Douglas, Road Master Rick DuMilieu and CC&F Director Ronne Lindsay.

Additions: Sheri Department Backup System, Action/Consideration
Road Department Update, Road Master Rick DuMilieu
Organizational Changes

Deletions: None

The Regular Session was called to order by Chairman Winters and the Pledge of
Allegiance was recited.

10:00 a.m. – PUBLIC COMMENT:
Mr. Douglas provided the Board with an update regarding the geothermal drilling
project currently taking place and anticipated the job creation (one to two positions) once
complete. Conversation included reinjection wells needed and water rights for this
project. Mr. Douglas added that he had been working with the Water Master (Brian
Meyer) and that Mr. Meyer had been “great to work with”.

Other Business:
STF Funding Agreement, Action/Consideration:
Commissioner Winters provided a brief history on this topic. Legal Counsel
confirmed that it had been reviewed with no issues found.

Commissioner Shoun moved to approve the Public Transit Division/Oregon
Department of Transportation Special Transportation Fund Agreement as
presented. Commissioner Kestner second. Motion carried.

10:10 a.m. – Public Hearing/Fee Ordinance, Action/Consideration:
Hearing open: 10:10 am
Department fees to be considered during this process included: Lake County Building Department, Onsite (waste water) Program, Lake County Surveyor and the Lake County Fairgrounds. This Hearing remained open until later in this Regular Session.

Other Business:

Meeting Minutes, Action/Consideration:

Commissioner Kestner moved to approve the November 6, 2012 Meeting Minutes as presented. Commissioner Shoun second. Motion carried.

Commissioner Kestner moved to approve the November 7, 2012 Meeting Minutes as presented. Commissioner Shoun second. Motion carried.

Additions:

Sheriff Department Backup System, Action/Consideration:

Ms. Thorsted provided information on this topic confirming that this purchase was to correct the issues currently occurring and insure that all information was being backed-up as needed. The current situation had reached a critical point as there was no longer enough memory available for all data to be backed up and required immediate attention to correct. No additional costs were to be associated with this purchase as it was to be covered under the current support contract.

Commissioner Shoun moved to approve the Network Attached Storage Backup Solution presented by AccTech Solutions in the amount of $5,500 (plus travel) to be paid from Facility Reserves. Commissioner Kestner second. Motion carried.

Road Department Update:

Mr. DuMileu updated the Board on potential requests to come before the Board for consideration regarding the possibility of paving and placement of the geothermal line along Kadrmas Road. Funding for these requests would be from funds secured by the Town of Lakeview. Discussion followed on the anticipated timeframe for these potential projects and right-of-ways.

10:30 a.m. – Community Update, Mayor Mark Douglas

Mayor Douglas began by stating that the biggest success in the Paisley community was the Paisley School District and discussed the “good” position of the budget involved. The dorm facility was working well and enrollment was up with the K-8 Distance Learning Program adding to these numbers. Mayor Douglas added that this was one of the top rated schools in the State of Oregon but would unfortunately be looking for a new Superintendent to replace the current one who had announced their retirement.

Challenges facing the community included funding related to municipalities. As it was now federally mandated to meet new standards for criteria set in regard to municipality sewage (estimated at $250,000), meeting these standards would take the City of Paisley from zero debt to being in debt. The City was working with South
Central Oregon Economic Development District on a possible Community Development Block Grant but no known funding was available at this time. Some funds were currently in the City’s Sewer and Water Reserves that could be used for this project, the remainder would require a loan.

Commissioner Shoun advised Mayor Douglas to contact Congressman Walden on this matter and agreed to work with the Mayor and the Congressman’s staff to set up a meeting for discussion on this topic.

Mayor Douglas also discussed road/street funding that had been significantly reduced creating additional issues for the City of Paisley. Appreciation was expressed for the help that had been received on local streets and discussion followed on there being no other revenue for street funding other than gas tax. Mayor Douglas confirmed the STIP Grant application had not been submitted due to current staffing levels but future opportunities would be considered and applied for.

**Additions cont.:**

**Road Department Update (cont.):**

Mr. DuMiliou confirmed that the Road Department was slated for work on Green Street (tree removal) in Paisley. Information was provided on projects completed this fall including crack sealing and pipe cleaning/ditches. Employee updates confirmed that two individuals had retired the previous week and had agreed to stay on for a few additional months. One employee had moved and an additional employee had announced they would retire in April bringing the total number of employees down to ten. None of these positions were anticipated to be refilled due to budget cuts.

Mr. DuMiliou also discussed the upcoming anticipated budget and the previous estimate of $3 million per year to be pulled from reserves. Mr. DuMiliou confirmed that it was necessary to have this amount be narrowed to $2 million per year. There were collector roads that were anticipated to no longer be salable in the near future and would require that they be ground down and redone. Staying on this level with no SRS funding, Mr. DuMiliou anticipated the Road Department to no longer have funding come 2015. Conversation followed on potential issues from this occurring including snow plowing of roads, transporting students to school/home and having stranded residents.

Following discussion it was determined that the next Road Advisory meeting needed to be scheduled once talks and possible decisions had been made in Washington D.C. regarding future funding (possibly end of January). Discussion followed on the Advisory meeting to take place (tentatively 1-23-13 in Paisley) and budgeting to be done for the Lake County Road Department.

**Break: 11:07 am**  
**Resume: 11:15 am**

**Public Hearing Closed: 11:16 a.m.**
Commissioner Shoun moved to approve Fee Ordinance changes for the following departments as presented: Lake County Surveyor Office (Ord. 52.122), Lake County Fairgrounds (Ord. 52.211), Lake County Building Department (Ord. 52.402) and Lake County Onsite Sewage Disposal System Fee Schedule (Ord. 52.402.103). Commissioner Kestner second. Motion carried.

Additions cont.:
Road Department Update (cont.):
Mr. DuMiliou confirmed that he had received a request from Carl Shumway (citizen) for a small parking area on the far northwest corner of the North Lake Annex for the neighboring Flower Park. Following discussion, the Board asked for a proposal to be submitted by Mr. Shumway outlining this improvement.

Mr. DuMiliou confirmed that El Paso Natural Gas had contacted him to follow up on any possible outstanding invoices. There were none per Mr. DuMiliou.

Legal Updates:
Mr. Bailey confirmed that the attorney representing Winema Electric had been in contact with him stating that they would be pursuing legal action against Mr. Carpenter. Legal Counsel did not anticipate this action to affect the County.

Mr. Bailey confirmed that Mr. West’s medical leave request was not yet complete. The certification from the doctor was still needed for completion to occur.

Executive Session 192.660 (2) h: 11:26 am
Resume from Executive Session: 11:45 pm
No decision made in Executive Session.

Additions (cont.):
Organizational Changes
Commissioner Winters confirmed that Ms. Thorsted recent evaluation had been positive with an additional proposal of added duties of Fleet Management and Special Transportation Fund Program with compensation.

Compensation evaluation for like Administrative Assistant positions across the State of Oregon (without the duties to be added) had a range between $37,400 and $43,900 annually. The proposal presented by Commissioner Winters for compensation of position with added duties of $40,000 annually. Discussion followed on compensation (including 18 month review increase) and duties already added to this position (IT contract management and website).

Commissioner Kestner moved to approve the added duties of Fleet Management and STF Program to Administrative Assistant Denise Thorsted with compensation to be set at $40,000. Commissioner Winters second. Discussion: transitioning of duties and training anticipated. Mr. DuMiliou added that he appreciated the professionalism brought to this department and the efficient manner in
which work was handled by Ms. Thorsted. The Board agreed. Ms. Thorsted appreciated
the positive feedback and the opportunity to take on more tasks.

Motion carried.

Commissioner Winters acknowledged the passing of Coos County Past
Commissioner John Griffin.

There being nothing further to come before the Board, the Lake County Board of
Commissioners Regular Session adjourned at 11:57 a.m.

Respectfully Submitted

Denise Thorsted
Administrative Assistant

Board Approval,

Bradley J. Winters
Chairman

Ken Kestner
Vice Chairman

Dan Shoun
Commissioner