BOARD OF COMMISSIONERS MEETING MINUTES

March 20, 2012

BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, March 20, 2012 at 9:00 a.m. The following members were present: Chairman Bradley J. Winters, Vice Chair Ken Kestner and Commissioner Dan Shoun. Also present: Jennifer Stevens sitting in for Administrative Assistant Denise Thorsted.

Additions: Chemical Bid
Property Vacations/Planning Dept. Discussion
Deletions: Water Master Update

9:00 am – BLM Road Inventory Discussion
Commissioner Winters discussed the recent BLM Road Inventory meetings that were held throughout the County (Adel/Plush, Paisley, Lakeview and Christmas Valley). These meetings were designed to allow the public to review BLM maps and provide input on roads they would like to see remain open. BLM representatives were invited and attended each of the meetings in order to answer questions. Commissioner Winters was pleased with the number of citizens in attendance for the meetings and was appreciative of the input received and BLM participation. Discussion followed.

Commissioner Winters asked for the information gathered be formally entered into record during the March 21st Regular Session meeting. The original documents and maps were to be forwarded to the BLM for consideration.

Other Business
OLCC Liquor License Application/Adel Store:
Commissioner Winters confirmed that an application for OLCC Liquor License had been received from the Adel Store LLC/Jymme Martin. This application had been reviewed by Sheriff Phil McDonald with no issues stated.

Commissioner Kestner moved to approve the OLCC Liquor License application submitted by the Adel Store, LLC/Jymme Martin. Commissioner Shoun second. Motion carried.

Break: 9:11 am
Resume: 9:17 am
Flex-Time Discussion, Jay Collins Business Manager: Mr. Collins confirmed that this was a continuing discussion and that there had been interest by the Board to extend flex-time hours beyond a single pay period. Discussion followed on allowing employees the full pay period (two weeks) or limiting hours to be used within the same work week. The Board expressed concerns such as the effect to payroll budgets and the potential of having either not enough staffing or no staffing in departments while flex-time was being used. Discussion followed on management of hours within departments by department heads.

Mental Health Board Member Recommendation(s): Mr. Breazeal confirmed that the positions held by Brandi Harris and Joyce Wilson had expired and both individuals had expressed interest in remaining on the Board. The Mental Health Board recommendation was to reappoint both individuals.

Commissioner Kestner moved to approve the recommendation to reappoint Brandi Harris and Joyce Wilson to the Mental Health Advisory Board. Commissioner Shoun second. Motion carried.

CCO Update, Jack Breazeal Mental Health Director: Mr. Breazeal began by confirming that the House Bill requiring the implementation of Coordinated Care Organizations (CCO) regarding Medicare in Oregon patients had passed. Discussion followed on the potential CCO setup and issues/benefits of this change to the Mental Health program in Lake County and across the State of Oregon.

Mr. Breazeal provided information on implementation date (2014), potential administrator(s) for the program (such as GOHBI) and work being done with local providers on the forming of this new program requirement. Mr. Breazeal expressed the need to have this Board remain engaged in this process in order to have positive outcome with all local providers. All agreed that it was important to move quickly once CCO Administrators were on file with the State of Oregon.

10:00 am – Department Updates
Lake County Parole/Probation, Kiki Parker-Rose: Mrs. Parker-Rose began by providing a summary of services provided to Lake County for Parole/Probation offenders. There had been a dramatic increase over the past year to the number of felony cases being managed. A large number involved in this increase were drug related offenses. Discussion followed.

This department currently employed two full time corrections officers and one part-time (.19 hours) assistant. Mrs. Parker-Rose confirmed that Lake County was nearly the only remaining County to provide the “full-service” misdemeanor supervision for offenders through Class A to Class C that did not receive General Fund money. Discussion followed on employee responsibilities for supervision.

Information was also provided on the State Risk Assessment Checklist (the Public Safety Checklist) recently implemented. This tool was implemented to assess risk for potential repeat offenders and was expected to be in place by the end of May. The assessment was to be tied into State funding. Discussion followed.
Mrs. Parker-Rose discussed trainings for officers to attend in the upcoming year and confirmed that a “Pier Review” had taken place on the department from Directors around the State. Positive feedback had been received from the review and was determined to have been beneficial. Discussion followed.

During the recent Legislative Session, Community Corrections was to remain the same as it had as of July 1, 2011. This meant that the anticipated reduction did not take place. Discussion continued on budgeting and firewood deliveries for senior citizens. Mrs. Parker-Rose was scheduled to provide a power point presentation regarding the Batterers Intervention Program in the near future and stated that she was looking to find someone to contract with to run this program since the past contractor had notified her he would no longer be available.

Lake County Veteran’s Services, Don Boone: Not able to attend today’s discussion.

10:30 am – County Lands, Manager Bob Pardee:
Special Transportation:
Coordinated Plan Update: Mr. Pardee began by discussing the funding and management of the Special Transportation Fund and confirmed that better management was needed. Updates for the Coordinated Plan were presented and discussed. This plan was to show the Oregon Department of Transportation that Lake County had plan for moving forward. Discussion followed.

Advisory Committee Bylaws: Bylaws were submitted for the Board’s review. The Bylaws had already been reviewed by Legal Council. Additional discussion and possible action were to occur during the March 21st Regular Session meeting when Legal Council was present. Discussion followed.

Advisory Committee Recommendation(s): Recommendation postponed until March 27th Work Session.

Property:
Resolution 12-03-21 Property Vacation Request: Mr. Pardee explained that this Resolution was in regard to the request made to vacate a portion of 5th Street in Silver Lake (map submitted). Approval would allow the notification process for public hearing to begin. Scheduling for this public hearing was discussed.

Commissioner Winters also discussed the future handling of Property Vacation Requests and the potential of future requests to be handled by the Planning Department. Topic was added to the March 21st Regular Session meeting for possible action/consideration. Discussion followed on this potential transition of duties.

Nuisance Complaint: Mr. Pardee informed that Board that a Nuisance Complaint had been received for property located on South M Street of Lakeview and that he would be starting the investigating and notification process.

Ground Lease/Jones Lumber Co: Mr. Pardee stated that the agreement provided was not an actual “Ground Lease” but a consent agreement that would waive any interest in the “product” should there be a default on the Ground Lease currently in place. Legal Council had reviewed the information provided and no issues were found. Mr. Pardee confirmed that this was in regard
to product only and that payment for the use of the County’s property was covered under the 
Ground Lease in place. Discussion followed.

**Ground Lease/Desert Cruisers:** Mr. Pardee expected to have a signed lease from the Desert 
Cruisers before March 27th. As this group dispersed during winter months, it had taken extra 
time to meet with them regarding this matter.

**Technology:**

**Shared Support Discussions:** Mr. Pardee confirmed that he had met with representatives from 
the Lake County ESD office, Lake District Hospital and Commissioner Kestner on the potential 
of utilizing a shared support person for IT needs. An additional meeting was scheduled for mid 
April for further discussion.

**Strategic Technology Plan:** Mr. Pardee was scheduled to travel to Bend to meet with AccTech 
regarding updating of the Strategic Technology Plan for Lake County adopted last August.

**Best Practices Purchasing/Computer Use Policy:** Mr. Pardee stated that the Policy presented 
was designed to outline/clarify future purchasing of computers and software in order to maintain 
consistency and efficiency. Discussion followed. Mr. Pardee was directed to solicit input from 
Department Heads and then return for approval.

**Other Business Cont.:**

**Economic Development Advisory Discussion:** SCOEDD Director Betty Riley confirmed that 
the recommendation for appointments included the following:
- Agriculture – Pete Schreder (OSU Extension)
- BLM - Tom Rasmussen
- Education – Superintendent Sean Gallagher (School Dist #7)
- Forest Service – (Pending)
- Health Care – Charlie Tveit (Lake Dist. Hospital)
- Lake County Chamber – Audrey Henry
- Lakeview Business Association – Vacant
- LCDC – Suzanne Steward
- LCRI – Jim Walls
- North Lake County/Christmas Valley Chamber – Bill Brown (pending)
- OEDD – Larry Holzgang
- City of Paisley – Mayor Mark Douglas
- SCOEDD – Betty Riley, Sara Griffiths
- Town of Lakeview – Town Manager Ray Simms
- Wood Products Industry – Vacant
- Ad Hoc – Citizen Rob Thornton
- Commissioner Liaison – Commissioner Ken Kestner (although any Commissioner could 
attend meetings)

Following appointment (scheduled for March 21st), this committee would work to fill 
vacant positions and begin mapping out the plan regarding economic development in Lake 
County. Discussion followed on potential sub-committees in the future and upcoming meetings.
Additions:

Property Vacation/Planning Dept. Discussion: (see above Property/Resolution 12-03-21 Property Vacation Request)

Liaison Updates:

Commissioner Winters confirmed that Congressman Greg Walden would be in Lakeview on April 1st @ 12:00 for a Town Hall.

Commissioner Shoun confirmed the next 911/IGC meeting was to be held in Paisley the following evening (March 21st).

Commission Shoun confirmed that he had spoken with Annette Liebe, Central Oregon Regional Coordinator Intergovernmental Relations and Community Solutions for the Governor regarding additional discussions to take place in regard to having a higher learning institute in Lake County.

Commissioner Shoun was to attend the “Scenario of Planning” (regarding forest land management) in Klamath Falls April 9th.

Commissioner Kestner was to attend the “Weed Management” meeting to be held later in the afternoon.

Commissioner Kestner would also be attending the Oregon Connect II (regarding Airport) meeting in Portland later in the week and the Economic Development meeting in Portland the first week in April.

There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 11:48 a.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Bradley J. Winters
Chairman

Ken Kestner
Vice Chairman

Dan Shoun
Commissioner

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