BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, May 15, 2012 at 9:00 a.m. The following members were present: Chairman Bradley J. Winters and Commissioner Dan Shoun. Vice Chair Ken Kestner was absent from these proceedings. Also present: Sitting in for Administrative Assistant Denise Thorsted, Jennifer Stephens.

Additions: Klamath County Juvenile Department Contract Amendment
AmeriTitle/Railroad Right-of-Way
Deletions: None

9:00 am – Reading of Elder Abuse Proclamation(s):
Chairman Winters read into the record the “Older Americans Month” Proclamation approved by the Board on April 24, 2012.

Commission Shoun read into the record the “Oregon Elder and Vulnerable Adult Abuse Awareness Day” Proclamation for June 15, 2012 approved by the Board on April 24, 2012.

Chairman Winters acknowledged Connie Steward and Ryan Davidson from the Lakeview Senior Center. Mrs. Steward and Mr. Davidson informed the Board of activities to be held in association with the above proclamations.

Other Business:
CCSF IGA Amendment, Director Ronne Lindsay:
Ms. Lindsay was unavailable for today’s session.

Lane County Agreement (renewal), Assessor Larry Reeder:
Mr. Reeder presented and discussed the renewal before the Board for decision. The agreement to be renewed was regarding the “Manatron Software Development and Support” provided by Lane County. The Agreement was to remain the same as the previous year except for a slight increase to fees associated. Mr. Reeder confirmed that the Agreement presented had been reviewed by Legal.

Audit Division Correspondence, Treasurer Ann Crumrine:
Mrs. Crumrine discussed audits conducted annually by the State Audit Division and comments received regarding the recent audit conducted on Lake County. There were six points addressed in the correspondence received from the State. Each was discussed with five having been “terminology” corrections to the audit findings submitted by Öster Professional Group. The remaining item asked for changes (2) dealing with budget law that required correction. Both had been one time process changes implemented by the County. The accounts involved were the
Marine Fund and the District Attorney’s outside account. None of the above was expected to have issues in the future.

Budget Resolution(s):

Resolution 2011-13 was in the matter of Unanticipated Revenue in the amount of $2,500 pertaining to the Economic Development Lottery Funds.

Commissioner Winters took this opportunity to discuss with those present the interest by the Board to have AmeriTitle conduct a “title search” for property along the railroad right-of-way. Potentially this cost could potentially be run through this same fund. Discussion followed.

Following discussion, Mrs. Crumrine confirmed that she would update this Resolution and increase the amount to $7,500 to cover those anticipated costs if the Board chose to move forward with the title search.

Resolution 2011-14 was in the matter of Appropriations Transfer in the amount of $2,500 pertaining to materials and services in the Veteran’s Fund. There was a higher than anticipated expenditure due to costs associated with medical care for veterans.

Resolution 2011-15 was in the matter of Appropriations Transfer in the amount of $50,000 (up to) and $13,000 pertaining to the Community Development Fund. This Resolution was necessary due to the onsite program success and funds from General Fund due to the lack of permit revenue.

Addition:

Klamath County Juvenile Department Contract Amendment, Director Eric Shpilman:

Mr. Shpilman provided a brief summary of the Amendment presented and on use of Klamath County beds over the past year (down from past years). Although Lake County did not anticipate utilizing the full 200 beds previously expected, Klamath County was asking the Board to consider paying for the full amount this fiscal year of 200 beds rather than paying as beds were used. This would insure that Lake County had continued access to the closest juvenile facility available. Anticipated costs of using another facility were discussed and were expected to be much higher if beds were even available elsewhere. Discussion followed.

Break: 9:35 am
Resume: 9:40 am

Network and Desktop Support Contract (draft), Lands Manager Bob Pardee:

Mr. Pardee discussed the information gathered since being given direction by the Board to determine cost for a contracted onsite IT person (non-county employee). Mr. Pardee provided a summary of the discussion(s) that had taken place with the current provider for this service (AccTech). During this discussion the current fiscal year’s budget, drafted contract and anticipated needs (such as desk space, hours and concerns) were talked about.

Following extensive discussion on IT needs, technology needs and the potential sharing of an IT person with other entities, the Board agreed that the contract drafted was too vague and asked for the draft to be more inclusive of details discussed. Mr. Pardee agreed to bring updated draft before the Board on or before May 29th.
Special Transportation Provider Agreement(s), Lands Manager Bob Pardee:

Mr. Pardee explained that the Agreement between Lake County and the Lake County Senior Citizen Association and Lake County and the Paisley Inner Court Family Center were for the approval of Transportation Agreements that were in arrears from July 1, 2011 to June 30, 2012. These Agreements allowed the County to act as the pass through for on going service for State Special Transportation funding for qualified transportation providers.

Additions:

AmeriTitle Railroad Right-of-Way: Commissioner Winters confirmed that there were multiple utilizes looking to construct along the railroad right-of-way. The County had a need to research whether or not this was allowable. As there was so much detail that needed to be reviewed, this process needed to be completed by a professional. AmeriTitle had submitted a potential cost in the area between $1,500 and $5,000, but as this would be done on at an hourly cost, the exact cost was not known. Discussion followed on the work to be reviewed on County owned right-of-way to be investigated.

Correspondence:

The Board discussed correspondence received from Cascade Roof Supply regarding current County loan. The letter requested restructuring of the current loan. Discussion followed on potential changes that could be made and the need to work with South Central Oregon Economic Development on designing of a response letter.

Commissioner Shoun moved to mirror the decision made by South Central Oregon Economic Development District regarding the restructuring of the loan to Cascade Roof Supply through the Lake County Development Loan Fund to follow the same guidelines as designated by SCOEDD. Commissioner Winters second. Motion carried.

Department Updates:

None

Liaison Updates:

Commissioner Shoun discussed the Paisley School Board meeting he had attended the previous evening. The Paisley School Board stated that they had simply wanted to confirm that they were not seeking funding from the County Road Fund and wanted to be clear that they did not want the County to give those funds to anyone else, but to keep funds for County Roads. Discussion followed.

Commissioner Shoun provided an update on the unemployment assessment currently being done. Discussion followed.

Commissioner Winters discussed work being done by the Area Committee on Transportation regarding the Deep Creek curve area. This coming Friday, a field trip was to occur with engineers/developers to correct the length restrictions currently in place. Other preliminary discussions to take place were also discussed.

Mr. Shupilman provided information on the confirmation received from Dan Golden (Klamath County Juvenile) regarding juvenile offender bed use.
There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 10:55 am.

Respectfully Submitted,

[Signature]
Denise Thorsted
Administrative Assistant

Board Approval,

[Signature]
Bradley J. Winters
Chairman

Absent
Ken Kestner
Vice Chairman

[Signature]
Dan Shoun
Commissioner