BOARD OF COMMISSIONERS MEETING MINUTES

May 28, 2014

BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

SPECIAL SESSION

The Lake County Board of Commissioners met in Special Session on Wednesday, May 28, 2014 at 2:00 p.m. The following members were present: Board Chair Dan Shoun, Vice-Chair Bradley J. Winters and Commissioner Ken Kestner (via telephone). Also present: Administrative Assistant Denise Thorsted and Lake County Examiner Member of Press Ryan Bonham. Number of Public present: 4.

Additions: None
Deletions: None

The Work Session was called to order by Chairman Shoun and the Pledge of Allegiance was recited.

2:00 pm – Klamath Community College Update/Contract Review, Dr. Robert Gutierrez

Commissioner Shoun began by confirming today’s Session was intended to discuss invoicing received from Klamath Community College and for conversation regarding contract for the upcoming 2014-2015 budget year. Dr. Gutierrez and Eric Stasak joined via conference call. In addition the following were in attendance: Jim Walls, Emma Cornell, Christy Tveit and Lake County School District #7 Superintendent Sean Gallagher.

In terms of invoicing, an invoice had recently been received from KCC followed by an email stating to disregard. Clarification was needed on whether or not this invoice was due. As history, conversation provided information from the past year’s contract discussions in which KCC had anticipated expenditures of $82,493. Meaning the anticipated cost to Lake County at twenty percent (20%) would come in just under $17,000. Total invoicing for the current year to date was $20,000. The 2013-2014 contract approved had reflected a range of $10,000-$20,000.

The Board confirmed their strong support for the Klamath Community College program and asked for future discussion to occur in regard to services to North Lake. Concern was expressed for those citizens paying for service within that taxing district ($85,000 per year) and the need for adequate services to be provided.

Mr. Stasak confirmed that due to investments made to the program over the current year, the previous anticipated amount had been exceeded. Invoicing had however been held to the previously set cap amount of $20,000. Conversation followed.
Brief conversation occurred on the need for future discussion regarding North Lake with confirmation given that Central Oregon Community College (COCC) was the entity contracted for services in this area. As of July 1st, an interim COCC President was expected to be in place with a permanent hire to occur soon after. All agreed to be engaged with future discussions for providing this service.

In terms of the 2014-2015 Budget Year, projections for expenditures were shown at $81,505 (meaning at 20%, $16,301 to Lake County). This, according to Mr. Stasak did not leave room for expansion of programs. Dr. Gutierrez suggested the current range be increased from $10,000 - $20,000 to $16,000 - $25,000 of the potential of increased services/programs. Estimated projections for “full time equivalent” students for the upcoming year was 17-19. FTEs were defined as being out-of-district student participation equaling 510 clock hours for all coursework for all terms including a fall twelve week term.

Following conversation of the proposed budget range, concurrence was given that range in contract would was to reflect from $16,000 - $22,000. Per ORS, contributions could not be lower than twenty percent of expenditures. Mr. Stasak confirmed that this increase would allow for KCC to increase expenditures if needed although not anticipated at this time. Conversation followed on meeting ORS regulations and future budgeting for KCC services.

In conclusion, Mr. Stasak confirmed that the Board should anticipate receiving the draft 2014-2015 Service Delivery Agreement no later than June 6th. Board approval was anticipated for June 18th.

There being nothing further to come before the Lake County Board of Commissioners, this meeting adjourned at 2:35 p.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Dan Shoun
Chairman

Bradley J. Winters
Vice Chairman

Ken Kestner
Commissioner

May 28, 2014 – Board of Commissioners Special Session Minutes – Page 2 of 2