BOARD OF COMMISSIONERS MEETING MINUTES

July 10, 2012

BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, July 10, 2012 at 9:00 a.m. The following members were present: Chairman Bradley J. Winters, Vice Chair Ken Kestner and Commissioner Dan Shoun. Also present: Administrative Assistant Denise Thorsted and press member Peter Clark, Lake County Examiner.

Additions: SCOEDD – Board Appointment Recommendation/Terry Utley
Veteran’s Sign Discussion
Deletions: Goose Lake State Park Flag Pole Request

9:00 am – Assisted Living Committee Update:
Present for this discussion were committee members Bernice Burkholder, Jim Ogle and Rachel Kipplestein. The group provided information on steps being taken to fill the need for elderly community members in the Lakeview area. Options for housing, potential grant opportunities and work being done with local entities such as Lake District Hospital were discussed.

9:45 am – Goose Lake State Park Flag Pole Request,
Commissioner Kestner confirmed that this topic had been deleted as there was interest expressed by a local Eagle Scout to complete this project.

Addition:

SCOEDD Board Member Recommendation/Terry Utley:
South Central Oregon Economic Development District (SCOEDD) had received a resignation from board member Frank Villagrana making it necessary to fill the vacant position. The recommendation from the SCOEDD Board was for the appointment of Terry Utley.

By consensus of the Board of Commissioners, consideration on this matter was added to the July 11th Regular Session meeting agenda.

Veteran’s Sign:
Commissioner Winters confirmed that he had been in contact with Oregon Department of Transportation regarding this matter. Once the wording to be on the signs was confirmed, ODOT would furnish the County with costs associated and have signs placed below each of the highway signs entering Lake County. As these were to be placed on State Highways, ODOT would be responsible for installation with the county paying for the cost of the signs. Discussion followed on wording to be used.
**Other Business:**

*County Vision:*

Discussion occurred on potential vision for Lake County facilities and the design for the best representation of Lake County. Facilities discussed included: Courthouse, Fairgrounds, Incubator Building, Lake County Annex (Christmas Valley) and others. Items needing attention included: paint, windows and heating/cooling system for the Courthouse, needs at the Christmas Valley Annex and additional facility needs (such as the Mental Health Building).

Following discussion, the Board agreed to add the decision on facility upgrades of paint and windows for the Lake County Courthouse to the July 11th Regular Session meeting.

**Break:  9:40 am**  
**Resume:  9:48 am**

**9:45 am – Lakeview Bowman’s Club Funding Request, Stan Wonderley:**

Mr. Wonderley addressed the Board to request an interest free loan from the County in the amount of $13,980. This funding would allow for the Club to install the following at the current location used for activities: drill well, install pressure pump, upgrade/install kitchen, construct storage shed and purchase a tank.

The Board confirmed that the Bowman’s Club already had a loan which was contracted in 2007. All payments had been received as agreed with a remaining balance in place of $8,138.02. Discussion followed on the potential of simply increasing the current loan to include the requested funding.

The Board expressed their appreciation for the programs provided by the Lakeview Bowman’s Club to all community members including elderly and youth. Commissioner Winters confirmed that he was a member of the Bowman’s Club and would (although in favor of) abstain from any decision made on this matter.

Action on this matter was scheduled for the July 11th Regular Session meeting.

**Other Business cont.:**

*2011-2012 Audit Contract (possible action/consideration)*, Treasurer Ann Crumrine:

Mrs. Crumrine confirmed that approval was needed annually for this contract which outlined the upcoming “auditing process”. As this was time sensitive, approval was needed at this time.

**Commissioner Shoun moved to sign the contract between Lake County and Oster Professional Group regarding the 2011-2012 fiscal year audit and letter associated as presented. Commissioner Kestner second. Motion carried.**

*2012 Foreclosure List Designation, Assessor Larry Reeder and Georgia Getty:*

Mrs. Getty confirmed that this was an annual action taken that would designate the publication of the Lake County Foreclosure List. Decision was scheduled for the July 11th Regular Session meeting.
Harney County Onsite Program (discussion), Building Official Tony West:

Mr. West discussed information presented regarding House Bill 2855 and the "Task Force" required under this Bill. Mr. West confirmed that he believed the purpose behind the bill was to have onsite programs run more efficiently and cost effectively and asked the Board for support for the bill. Discussion followed. Mr. West agreed to have the Board's support written and presented for signature.

Also discussed was the notification received from the Department of Environmental Quality regarding the expiration of licenses and the lack of renewal requests for onsite installers and pumpers. Costs associated were felt to be too high for installers/pumpers to pay.

Vehicle Purchase/Sheriff Program (discussion), Sheriff Phil McDonald:

Sheriff McDonald confirmed that this was a budgeted item requiring final approval. The purchase was for a 2012 Ford F250 pickup from Hall Motor Company in the amount of $35,379.88 (plus DMV fees). The required quote process had been followed in this request.

Sheriff McDonald added that an opportunity to purchase a propane generator (45kw) with enclosed building for $7,000 had been presented. Cost if purchased new was anticipated to be $14,000 for the generator alone. As this item was not included in the current budget, funding options (potentially partial Title III) were discussed. This item would remain a permanent fixture located at the Search and Rescue compound. Sheriff McDonald agreed to provide additional information as it became available.

Admin Costs/Fee (discussion):

Mrs. Crumrine stated that procedurally, admin fees were paid quarterly. There were times, however that not all departments had adequate funding available to do so. Had admin fees been taken in the last fiscal year from three departments, negative balances would have resulted. These departments included: Veteran's Services, Community Development and Liquor Enforcement.

Mrs. Crumrine requested that a procedure change be approved allowing for admin fees to not be paid if payment were to cause a negative balance and only if a change had occurred in terms of the departments revenue. Discussion followed on having fees either forgiven or carried forward. Mrs. Crumrine felt that if a department was not able to make payment when it was due, it was unlikely they would be able to pay those fees in the future and that it would be best for fees to be forgiven or waived. Discussion continued.

Commissioner Winters moved to accept for funds to be reviewed prior to fourth quarter admin fee payments being made to determine the funds with lack of cash flow (revenue) that would result in negative balances and absorb fee if a negative balance would be created. Commissioner Kestner second. Motion carried.

Department Updates:

Administrative Assistant Denise Thorsted provided an update on additions that had been made to the Lake County website and asked the Board review information included in the "Renewable Energy" section. Other items to be added were discussed.

Commissioner photos for Boardroom were discussed. Following discussion, the decision was made for photos each individual Commissioner to be placed.
The Board was asked about the meetings scheduled for the following week. Following
discussion, the Board agreed to cancel the July 10 and July 11 Commissioner meetings if no
pressing issues were presented.

**Liaison Updates:**

Commissioner Kestner confirmed that the Town of Lakeview would be holding a
ceremony to introduce the Town’s water tower artists. The ceremony was to be held on July 17th
@ 7:00 pm in the Town Parking Lot.

Commissioner Shoun discussed the Collaborative meeting to be held on July 17th and
July 18th.

Commissioner Kestner confirmed that LCDC was to be in Lakeview on July 19th.
Discussion followed.

Commissioner Winters confirmed that there was a Railroad Advisory meeting this
morning. Also, the Lake County Museum had been given a quote for the heating/cooling system
and work was moving forward on doors and windows.

Commissioner Winters had met with Butch Hanson of ODOT and Catherine Callaghan of
the Forest Service to discuss an area of Highway 140 no longer being utilized by ODOT. There
was a potential for this section to be transferred to the Forest Service rather than back to the
County as was stated in the agreement. Commissioner Winters expressed frustration with the
amount of time completion of transfer was taking.

Commissioner Winters discussed the planning being done to the foray between exhibit
buildings located at the Lake County Fairgrounds. Lake County Fair Board was to continue
discussions and planning on this matter.

In addition, the Regional Solutions meeting had been held in Klamath Falls at the OIT
campus the previous week. Information was provided by Commissioner Winters.

The Travel Management Amendment had been forwarded to the BLM. The Board
expressed dissatisfaction with how the process had been handled and the amount of roads
affected. Commissioner Winters asked for the Board’s support for inviting the Forest
Service/BLM to attend community meetings in order for additional Amendments to be
presented.

Commissioner Kestner confirmed that an Airport Advisory meeting was scheduled for
later in the afternoon.

There being nothing further to come before the Lake County Board of Commissioners,
the meeting adjourned at 11:15 a.m.
Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Bradley J. Winters
Chairman

Ken Kestner
Vice Chairman

Dan Shoun
Commissioner