BOARD OF COMMISSIONERS MEETING MINUTES

September 1, 2015

BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, September 1, 2015 at 9:00 a.m. The following members were present: Chair Brad Winters, Vice-Chair Ken Kestner and Commissioner Dan Shoun. Also present: Administrative Assistant Denise Thorsted, Facility and Properties Manager David Berman, Treasurer Ann Crumrine, Community Corrections Director Jake Greer, Economic Development Rural Specialist Ginger Casto and Lake County Examiner Member of Press Jimmy Hall. Number of Public present: 2.

Additions: Desert Cruisers/Loan Application
Deletions: None

The Work Session was called to order by Chairman Winters and the Pledge of Allegiance was recited. A “moment of silence” was given for fallen Town of Lakeview Officer Mark Boone.

Acknowledgement was given that it was Fair/Round-Up week. All were encouraged to attend.

Addition: Lake County Desert Cruisers Loan Application: Treasurer Ann Crumrine confirmed the request submitted by the Lake County Desert Cruisers for a loan to update the timing system at the drag strip in the amount of $15,000. This two percent (2%) loan request was to be repaid in two annual payments beginning October 2015 (once Destruction Derby proceeds were received). Conversation followed with Desert Cruisers representatives Jeff Lillibridge with confirmation given that five races were to be held per year bringing outsiders into the community for the events.

9:00 am – Wellness Committee Update:
Treasurer Crumrine provided information on the upcoming staff training scheduled for September 24th. Conversation occurred on the anticipated cost ($50 per employee) and the budgeting for future training sessions.

Other Business:
Budget Resolution 2015-08, Treasurer Ann Crumrine:
Confirmation was given that this resolution was needed for unanticipated revenue for the Juvenile Department (101-111) for Juvenile Crime Provider Prevention funding. Distribution stated was for increase to Grant Resources ($22,500) and Materials and Services ($22,500).
9:15 am – Cover Oregon Grant/Public Health, Director Mary Wilkie

Mrs. Wilkie confirmed the recent award of the grant to be utilized for extending services for those applying for public coverage through the Oregon Health Plan (Oregon Health Insurance). The necessary Resolution for budgeting of these unanticipated funds had been previously approved by the Board.

Other Business cont.:
Klamath County Jail MOU, Community Corrections Director Jake Greer:

Mr. Greer confirmed the only change the annual agreement presented was to limit the number of inmates to three at a time due to increased need within Klamath County. This agreement allowed Lake County to house inmates at the Klamath County Jail that were set to be incarcerated for twelve months or less rather than serving time in prison. This agreement also allowed for necessary separation of inmates within the Lake County Jail system.

Information was also given on the upcoming visit from the Criminal Justice Commission to audit the newly established Treatment Court.

Lot Line Adjustment Request/Delbert Caswell, Facility and Properties Mngr. David Berman:

Confirmation was given that a request had been made by adjacent property owner Delbert Caswell that included a right-of-way into property. Mr. Caswell had been tasked with completing all necessary steps including surveying and working with the Town of Lakeview. Deeds related to this matter were to be completed following Board approval.

Museum Board Member Recommendation, Board of Commissioners:

Confirmation was given that Board Member Arlene Henry had resigned from the Lake County Museum Board. The Board of Commissioners extended their appreciation for her time serving on this Board. The recommendation presented to fill this vacant position was for appointment of Sharon Liddycoat.

IT/Conference Room Equipment Proposal, Admin. Asst. Denise Thorsted:

Confirmation was given that three quotes had been requested by IT provider AccTech Solutions. Those received included: Compview ($30,000), Conference Room AV ($8,505) and Pro Acoustics ($11,935). Information was provided on each with recommendation of Pro Acoustics was given as it provided compatible, established equipment and centralized support options. This equipment was to meet the meeting/conference/presentation needs for the new Boardroom. Due to budgeting needs, this item was to be paid from the IT budget rather than the remodel budget.

Potential IT Equipment Donation Discussion, Admin. Asst. Denise Thorsted:

Confirmation was given that request had been made by the Adel School District for computer equipment previously used by the Planning Department. This equipment was no longer in use as it did not meet policy requirements and consistency needs as they were Mac Computers. Recommendation was to donate this equipment.

Potential Vehicle Donation Discussion, Admin. Asst. Denise Thorsted:

Recommendation was to donate the 2004 Jeep Cherokee scheduled to be cycled out this fall to the Lake County Senior Center for the Meals-on-Wheels program. Legal Counsel would provide additional information during Wednesday’s Regular Session on if item was allowed for donation or required for sale at a low cost ($1).
STF Vehicle RFO Recommendation, Admin. Asst. Denise Thorsted:

Confirmation was given that three Request for Quotes were received for the purchase of two ADA vans for use by the Lake County Senior Center for the STF program. All submittals had been forwarded to the provider for consideration of vehicle best fit as each was for a different vehicle. The recommendation received from the provider was to award to Hall Motor Company for two Ford Transit Wagons. This recommendation was for not only best fit but also lowest bid.

In addition, the provider asked for the following to be added as they had been missed in the RFQ: rear defrost, reverse sensing system and winter tires (including rims). Conversation occurred on anticipated use for these vehicles.

Ms. Thorsted confirmed invitation to the Board for this Thursday @ 12:00 noon for the Grand Opening of the Hall Motor Company GM Store ribbon cutting.

Department Updates:
Economic Development, Rural Specialist Ginger Casto: Information was provided on projects and assistance being given for County businesses and community development opportunities.

Liaison Updates:
Due to potential scheduling conflict, the Executive Session item for tomorrow’s Regular Session was moved to 9:30 am.

Commissioner Kestner –
- Planned to attend the Cooperative Conservation Plan meeting September 8th
- Planned to attend the Warner Creek Correctional Facility 10 Year Anniversary Celebration on September 10th.
- Also on the 10th, planned to be in Summer Lake having discussions regarding speed issues and rumble strips.
- Local Government Advisory meeting was scheduled in Salem on September 14th
- Congressman Walden scheduled to hold Town Hall September 14th. Prior to Town Hall the Congressman was tentatively scheduled to meet with interested parties regarding the wild horse issue. Times were still being arranged.
- Confirmed NACo appointment to the Telecommunications and Technology Policy Steering Committee.
- Planned to work on the review of the EIS Travel Management Plan amendment process focusing on Wilderness Areas.

Commissioner Winters –
- Planned to attend the Regional Solutions meeting scheduled for September 14th
- Confirmed AOC District meeting was scheduled for September 8th
- ACT meeting scheduled for September 11th in Bly.
- Provided information on meeting attended with ODOT Rail regarding accepted status allowing five cars of hazmat for the incoming biomass plant.
- Assisted Road Master the previous week to inventory all culverts within the Dog Lake Project.
Commissioner Shoun—
- Discussed Courthouse remodel project currently underway.
- WFLIC conference call was scheduled for tomorrow. Planned to also attend meeting in Washington DC October 5th thru the 7th.
- Confirmed NACO appointment to the Public Lands Steering Committee.
- Provided information from meeting attended with Secretary Tom Velsak in Portland and the announcement made regarding Sage Grouse 2.0 funding for Western States. Conversation occurred on the wild fires occurring and the need for a forest management plan for reduction of suppression needs and lost resources.

**Executive Session: 192.660 (2) ( )**
No executive session was held during today’s session.

There being nothing further to come before the Lake County Board of Commissioners, this meeting adjourned at 10:10 a.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Bradley J. Winters Ken Kestner Dan Shoun
Chairman Vice Chairman Commissioner

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