BOARD OF COMMISSIONERS MEETING MINUTES
September 4, 2012

BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, September 4, 2012 at 9:02 a.m. The following members were present: Chairman Bradley J. Winters, Vice Chair Ken Kestner and Commissioner Dan Shoun. Also present: Administrative Assistant Denise Thorsted and press member Peter Clark, Lake County Examiner.

Additions: Department Update
Deletions: Design Professional RFQ
Building Department Update

The Work Session was called to order by Commissioner Winters and the Pledge of Allegiance was recited.

Adjourn to Executive Session 192.660(2) (i): 9:05 am
Return to Work Session: 9:35 am

Break: 9:35 am
Resume: 9:40 am

9:30 am Area Agency on Aging Board, Lake District Hospital CEO Charlie Tveit
Mr. Tveit confirmed that the Area Agency on Aging Board (AAA) was in the process of seeking representation from Lake County in order to meet the overwhelming needs of the elderly across the County. Mr. Tveit distributed a “Responsibilities of the Board of Directors Area Agency on Aging District 11” for the Board’s review. Discussion followed on services provided by the AAA Board and potential representatives for Lake County.

Following discussion, the Board agreed to set-up a conference call (with Rich Palmer) to gain better clarity of the AAA Board. Mr. Tveit agreed to forward contact information to Commissioner Kestner.

Break: 10:08 am
Resume: 10:12 am

10:00 am Mental Health Site Review Update, Director Jack Breazeal
Mr. Breazeal provided information on the site review that had take place August 7th, 8th and 9th with representatives from that State of Oregon and Greater Oregon Behavioral Health (GOBHI). The site review had been positive and a conditional certification was received for one year after which a full three year certification was anticipated.
Mr. Breazeal discussed the positive feedback(s) that had been received from community partners, the client population interviewed and the site review finding that Lake County Mental Health was providing appropriate and effective treatment to clients. The site review also noted that there was a need for the revision of “Policies and Procedures”, better mechanisms for catching out of date Service Plans and more consistent clinical supervision.

Discussion followed on the findings presented and the potential of reestablishment of the Policies and Procedures Review Board. Mr. Breazeal also provided a brief summary on current staffing and positions.

**Other Business:**

*Property Vacation Follow-up discussion, Planning Director Darwin Johnson:*

Mr. Johnson discussed the information presented to the Board for approval and confirmed that Black Cap Solar had acquired tax lots #2, #23 and #24 located in Section 21AD, Township 39 South, Range 20 East and within Block 44. The previous Property Vacation Request had been granted (August 23, 2011) contingent upon the acquiring of these lots.

During the previous request hearing, the Board had been provided inaccurate information on the lots in question stating that these lots had not been acquired when in fact they had. This section (R Street South from 12th to 13th Street) had been left out during that process waiting for recordings to occur. Mr. Johnson confirmed that the Resolution already approved the vacation of the portion of road described above and an Order of Vacation must be made to finalize this process.

Recommendation before the Board was to approve the Order of Vacation as submitted per Resolution 11-04-26u. Decision on this matter was scheduled for the September 5th Regular Session meeting.

**Department Updates:**

*Planning Department, Director Darwin Johnson:* Mr. Johnson stated that the Department was running smoothly and confirmed that the Surveyor’s Office Assistant Karen Smith had returned and was a nice fit for the operation of the department. There was a potential for a proposal to come forward in the future for this position to become more fulltime to assist with the inputting of GIS mapping.

Mr. Johnson was in the process of correcting mapping and zoning errors. Discussion followed. Applications were down for this fiscal year resulting in the last Planning Commission meeting having been held in May. Permits were also anticipated to be in a decline for next year as there were no land use applications being processed.

Discussion continued on the updating to occur on the Land Use Ordinance, the Comprehensive Plan and on the upcoming need to fill Planning Commission seats due to them expiring in December. Mr. Johnson agreed to keep the Board up to date on these items moving forward.

Ms. Thorsted was directed to work with AccTech to determine possible software program to convert the Comprehensive Plan to a workable document.
Break: 11:20 am
Resume: 11:33 am

Other Business:
Railroad Celebration Sponsorship Request: Commissioner Kestner asked for the Board to accept the “Sponsorship” role for the upcoming 100 Year Celebration for the Lake County Railroad. Sponsorship would allow for the County’s insurance to carryover for the event being planned. Discussion followed on the planning of the event.

*By consensus of the Lake County Board of Commissioners, support of County sponsorship for the upcoming 100 Year Railroad Celebration was given.*

Department Updates
Lake County Library, Librarian Amy Hutchinson: Postponed

Liaison Updates:
Commissioner Kestner:
- Confirmed that he would not be attendance for the September 5th Regular Session as he would be attending a conference call regarding Veteran’s Services.
- Discussed work being done on the Sage Grouse Cooperating Agency draft recently presented. There had been agreement between affected counties that there were major deficits that would require for changes to be made.
- Discussed the loan application submitted by a local machinist for the purpose of purchasing equipment

Commissioner Shoun:
- Discussed the Design Professional RFQ review scheduled for later in the afternoon
- Discussed the upcoming Barry Point follow-up meetings that were scheduled to occur
- Discussed the SCOACT meeting to take place in Bly this coming Friday
- Tentatively planned to attend meeting in Salem regarding public land issues
- Confirmed the AOC District 2 meeting in Harney County on September 21st
- Planned to attend RWEB meeting in Klamath Falls September 13th

Commissioner Winters:
- Discussed the informal meeting to occur Friday (9-7-12) with the electric car company interested in possibly locating in the area and possibly a County loan
- Acknowledged that Ulys Stapleton had been appointed to the District Attorney position following David Schutt’s resignation
- Discussed the Community Development Block Grant recently awarded in North Lake for the rebuilding of the North Lake Health District facility
- Planned to attend the Christmas Valley Chamber meeting on 9-13-12

Break: 11:55 am
Resume: 1:07 pm
Addition:

Department Update, Juvenile Department: Commissioner Kestner was unavailable for this portion of the meeting.

Juvenile Director Eric Shpilman confirmed that he had presented the Board with a letter of retirement/resignation to take effect as of January 2, 2013. This meeting was to serve as official notice and thanked the Board for their support over the past nineteen years. The Board acknowledged Mr. Shpilman’s many years of service and appreciated all of his past efforts for programs, services, funding and budgeting. Mr. Shpilman offered to continue his expertise and assistance to the Juvenile Department moving forward. Discussion followed on the work being done to combine the Juvenile and Community Corrections departments.

Commissioner Winters moved to accept the resignation submitted by Juvenile Department Director Eric Shpilman as of January 2, 2013. Commissioner Shoun second. Motion carried.

There being nothing further to come before the Lake County Board of Commissioners, the meeting adjourned at 1:17 p.m.

Respectfully Submitted,

[Signature]
Denise Thorsted
Administrative Assistant

Board Approval,

[Signature]
Bradley J. Winters
Chairman

[Signature]
Ken Kestner
Vice Chairman

[Signature]
Dan Shoun
Commissioner