BOARD OF COMMISSIONERS MEETING MINUTES

October 14, 2014

BEFORE THE BOARD OF COMMISSIONERS
County of Lake County
State of Oregon

WORK SESSION

The Lake County Board of Commissioners met in Work Session on Tuesday, October 14, 2014 at 9:00 a.m. The following members were present: Vice-Chair Bradley J. Winters and Commissioner Ken Kestner. Board Chair Dan Shoun was absent from today’s proceedings. Also present: Administrative Assistant Denise Thorsted, Treasurer Ann Crumrine, Assessor Larry Reeder, Facility and Property Manager David Berman, Airport Manager Tom Andrews and Lake County Examiner Member of Press Jimmy Hall. Number of Public present: 2.

Additions: Warner Canyon Thinning Project/RAC Grant
Deletions: None

The Work Session was called to order by Vice-Chairman Winters and the Pledge of Allegiance was recited.

9:00 am – Lake County School District #7 Update, Superintendent Sean Gallagher

Mr. Gallagher began by introducing Janet Melsness as the new Business Manager for Lake County School District #7. Information presented and discussed included: potential lot line adjustment (adjacent to the District office), District Report Card ratings, enrollment numbers, staffing changes, Innovation and Learning Center, soccer program update, early learning impacts and the need for YMCS/preschool programs in the area.

The potential lot line adjustment conversation included fencing needs and potential costs associated (including bid process to be followed). Facility and Properties Manager David Berman added that this project was expected to tie into the existing fencing. Mr. Berman and Mrs. Melsness agreed to continue working on this matter for Board consideration.

Other Business:
Airport Lease Fee Schedule Addendum, Manager Tom Andrew:

Mr. Andrews confirmed that during the Connect Oregon IV process, With rotor Aviation had agreed to provide some infrastructure for the install of the new hanger at the Airport. Although work had been put into this project, neither time nor receipts had been accurately noted.

The Addendum presented would apply as “donation” one 1984 Kenworth fuel truck to offset the $15,000 in services as previously agreed upon and in addition, $10,000 (or seven years value) towards the existing property lease. Confirmation was given that this vehicle had been utilized to supply fuel over the past summer. Conversation followed on driver requirements and vehicle requirements for selling fuel from this vehicle.
Commissioner Winters asked for consideration to be given in the future for purchasing a larger fuel tank possibly during Connect Oregon VI. Mr. Andrews confirmed he would verify required driver certifications related to use of this vehicle.

In addition, a brief update of Connect Oregon IV projects was provided. Final closeout was not expected to occur for three to four weeks with final invoicing following the inspection process. Treasurer Ann Crumrine stated that the use of the proposed fuel truck as match would likely not be allowed. For this project however, match requirements were currently being met.

Wording of the Addendum was discussed. Mr. Andrews was asked to work with Legal Counsel on wording associated with “current” price as stated in the draft presented.

**Addition:**

*Warner Canyon Ski Hill Thinning Project/RAC Grant:*

Mrs. Crumrine confirmed that the Timber Purchase Agreement between Lake County and TWC Corp (Collins Companies) presented was for commercial thinning of timber on Warner Ski Area. As owner of the property this agreement was to be with Lake County rather than the Fremont Highlanders (lease). Schedule for work to be completed was discussed. Agreement was reviewed by Legal Counsel with three items noted: (1) date change had been needed, (2) County would be responsible for meeting any reforestation requirements and (3) item 20 Special Provisions had been left blank and needed to either be removed or N/A added. Conversation followed.

**Break:** 10:15 am

**Resume:** 10:21 am

**Other Business cont.:**

*ODF&W Property Tax Notification, Assessor Larry Reeder:*

Mr. Reeder explained that the notification presented was an annual notice for tax payment for Oregon Department of Fish and Wildlife property within Lake County (Summer Lake area) in the amount of $9,208.32 (including 3% discount). As this item was time sensitive, consideration was given during today’s session.

Commissioner Winters moved to approve the 2014-2015 Payment in Lieu of Tax Statement for Oregon Department of Fish and Wildlife with discounted rate of 3% for a total amount owing of $9,208.32 for Summer Lake property as presented. Commissioner Kestner second. Motion carried.

**Department Updates:**

*Special Transportation:*** Ms. Thorsted confirmed that ODOT Rep. Joni Bramlett was scheduled to be onsite later in week for meetings with STF providers. The following week, Ms. Thorsted was scheduled to attend the ODOT conference in Seaside.

**Liaison Updates:**

Commissioner Kestner –
- Continuing discussions related to possible ideas for applying for MODA grant funding. Expected to look for two separate ideas for this grant opportunity; one in north Lake and one in south Lake.
- Provided a brief summary on the Juniper Utilization meeting attended the previous week in Salem.
Ms. Thorsted confirmed that Lake County would be celebrating 140th Birthday on October 24th.

Executive Session:
No Executive Session was held during today’s session.

Break: 10:34 am
Resume: 2:00 pm

2:00 pm – Green Diamond Resource Company Timberland Purchase/Introduction:
Public Relations Affairs Manager Patti Case introduced herself to the Board and provided a brief history on Green Diamond Resource Company. Confirmation was given that Green Diamond had recently purchased lands ($600,000 acres) from JWT Corporation. Green Diamond management plan included conservation of endangered species while at the same time continuing to build sustainable and steady levels for production. Conversation occurred on work to occur on these lands, relationship building, fire suppression needs, desires for lands remaining open for public use and the anticipated construction/operation of the incoming biomass plant.

There being nothing further to come before the Lake County Board of Commissioners, this meeting adjourned at 2:36 p.m.

Respectfully Submitted,

[Signature]
Denise Thorsted
Administrative Assistant

Board Approval,

Absent
Dan Shoun
Chairman

Bradley J. Winters
Vice Chairman

Ken Kestner
Commissioner