The Lake County Board of Commissioners met in Regular Session on Wednesday, June 15, 2016 at 10:00 a.m. The following members were present: Chair Ken Kestner and Vice-Chair Dan Shoun. Commissioner Bradley J. Winters was absent from today’s proceedings. Also present: Administrative Assistant Denise Thorsted, Legal Counsel Jim Bailey, Facilities and Properties Manager David Berman, Road Master Rick DuMilieu, Planning Director Darwin Johnson and Member of Press Jimmy Hall Lake County Examiner. Number of Public present: 0.

Additions: USFS/Community Corrections Contract Services, Director Jake Greer
Deletions: Water on County Roadways Discussion

The Regular Session was called to order by Chair Kestner and the Pledge of Allegiance was recited.

10:00 am – Public Comment

No public comment was received during today’s session.

Other Business:
Road Vacation Requests, Action/Consideration:

Planning Director Darwin Johnson confirmed that before the Board for consideration today were two Resolutions documenting the Public Hearing times set for property vacation requests submitted by Carl and Teresa Jones (Silver Lake) and Jim Gullickson (Hunter’s Hot Springs, Lakeview). Following approval notices were to be sent to adjacent land owners and utilities in the area.

Commissioner Shoun moved to approve Resolution No. 16-06-15A in the matter of the vacation proceeding of certain public land within Lake County as presented related to request made by Jim Gullickson (Hunters Hot Springs, Lakeview). Commissioner Kestner second. Motion carried.

Commissioner Shoun moved to approve Resolution No. 16-06-15B in the matter of the vacation proceeding of certain public land with Lake County as presented related to request made by Carl and Teresa Jones (Silver Lake). Commissioner Kestner second. Motion carried.
**Copier Donation/Adel School, Action/Consideration:**
Commissioner Kestner moved to approve the donation of one copy machine from Community Correction to the Adel School as presented. Commissioner Shoun second. Motion carried.

**Lake District Hospital Memo of Understanding Amendment(s), Action/Consideration**
Commissioner Shoun moved to approve the Memorandum of Understanding Amendment between Lake County Community Justice and Lake District Hospital for Sex Offender Treatment Services in the amount of $830.00 per month and travel reimbursement to and from Paisley to Christmas Valley at the Federal rate of .54 per mile as presented. Commissioner Kestner second. Motion carried.

Commissioner Shoun moved to approve the Memorandum of Understanding Amendment between Lake County Community Justice and Lake District Hospital for Batterer’s Intervention Treatment Services in the amount of $830.00 per month and travel reimbursement to and from Paisley to Christmas Valley at the Federal rate of .54 per mile as presented. Commissioner Kestner second. Motion carried.

**Airport Ground Lease/James Bernanek, Action/Consideration:**
Commissioner Shoun moved to approve the Lake County Airport Ground Lease between Lake County and James Beranek to begin June 1, 2016 and end on May 31, 2036 (twenty-year lease) as presented. Commissioner Kestner second. Motion carried.

**Courthouse Access/East Door, Action/Consideration:**
Facility and Properties Manager David Berman confirmed consideration being given to closure of the east door of the Courthouse to the public. This closure was necessary for public safety concerns and police use. Public outreach/notification was to occur for a period of time prior (thirty days). Access to employees was still to be discussed and determined. This item was not for decision today but was to be added to a future agenda.

**10:10 am – Public Hearing/Transportation System Plan Update, Action/Consideration**
Confirmation was given by Planning Director Darwin Johnson that the County was currently in the process of updating the Transportation System Plan to be in line with State Planning Goal #12. Following discussion, Public Hearings were set for July 6, 2016 and July 20, 2016 for Ordinance No. 114.

**Other Business:**
**Emergency Preparedness Plan Grant/Public Health, Action/Consideration:**
Commissioner Kestner moved to approve the Lake County Public Health, Health and Medical Annex L to the Lake County Emergency Operations Plan as presented. Commissioner Shoun second. Motion carried.

**AccTech Upgrade Proposals, Action/Consideration:**
Commissioner Shoun moved to approve the three proposals presented for consideration were as follows: 1. Road Department Network Installation and VPN Connection ($6,767). 2. Hellen and Server Upgrade ($8,055) and the Sheriff’s Department Body Cam and Storage ($7,986). Commissioner Kestner second. Motion carried.
Other Business cont.:  

Budget Resolutions 2015-17 & 18, Action/Consideration:  
Commissioner Kestner moved to approve budget Resolution 2015-17 in the matter of appropriations transfer for Public Health (#235) due to the cost and number of vaccines purchased in the amount of $15,000 decreasing Salaries and increasing Materials and Services. Commissioner Shoun second. Motion carried.

Commissioner Shoun moved to approve budget Resolution 2015-18 in the matter of unanticipated revenue for the Fairgrounds (#211) due to increased Motel Tax Revenue and increased Capital expense due to project engineering and costs in the amount of $5,000 increasing both Capital and Local Resources.

Addition:  
USFA/Community Corrections Contract Services, Action/Consideration:  
Commissioner Shoun moved to approve the Challenge Cost Share Agreement between the Lake County Community Justice and the USDA, Forest Service Fremont-Winema National Forest as presented. Commissioner Kestner second. Motion carried.

Other Business cont.:  

Bylaws and member Recommendation/Mental Health, Action/Consideration:  
Commissioner Shoun moved to approve the recommendation to replace the Commission on Children and Families (no longer an entity) with Lake County Public Health and appoint Michaela Barry as their Representative and to appoint Anne Kasbohm as the Domestic Violence Representative for the Lake County Mental Health Advisory. Commissioner Kestner second. Motion carried.

Firework Supervisor Request/Dept. of State Police, Action/Consideration:  
Commissioner Shoun moved to approve the appointment of Sheriff Mike Taylor as the designated person responsible for supervision of fireworks displays within Lake County as requested by the Oregon State Police. Commissioner Kestner second. Motion carried.

10:30 am – 2016-2017 Fiscal Year Budget Adoption, Action/Consideration
Confirmation was given by Treasurer Ann Crumrine that approval of Resolution No. 2016-03 would approve the 2016-2017 Fiscal Year Budget in totality and set appropriation levels. Department requested changes received since budget process had been presented during yesterday’s Work Session and now included in the Resolution presented.

Commissioner Shoun moved to approve Resolution No. 2016-03 in the matter of the 2016/2017 Fiscal Year Budget as presented in the amount of $43,147,244 as presented. Commissioner Kestner second. Motion carried.

Commissioner Kestner read into the record the portion of this resolution pertaining to imposing tax (rate of $3.7619 per $1000 of assessed value) and categorizing tax for purposes of Article XA section 11b (permanent rate tax $3.7619/$1000).

Break: 10:56 am  
Resume: 11:10 am
**Union Contract Proposals, Action/Consideration:**

Legal Counsel Bailey discussed the summary provided showing minor changes to the previous contracts. Confirmation was given that the County had brought forward a “status quo” proposal at the onset of negotiations. Noted changes included:

**Courthouse Union:**
- Slight adjustment on how vacation time is earned (based on calculations done in other counties)
- Formalization of previously “informal” practice of closing County business on Christmas Eve.
- Call-back procedure slightly modified with respect to schedules (no significant change)
- Agreement to allow employees to take earned overtime as time off (cost savings to the County). This provision was given a “sunset” of twelve (12) months for reevaluation
- Minor “technical” and other issue changes
- No wage increase, cost of living limited to a minimum of 1.5% and a maximum of 3%

**Sheriff’s Union:**
- Work week description and overtime calculation changed to fit actual work schedule (these were not substantive changes)
- Vacation adjusted to be more in line with comparable counties; two weeks for the first four years, three weeks for 4-10 years, four weeks over ten years
- Allow employees to roll over current monthly holiday into next month provided it does not create scheduling issues
- Adjustment to longevity pay; beginning of 15th year to receive an additional $100 per month and increase $200 per month for each year following. No major fiscal impact was anticipated due to the limited applicability
- Certification pay adjusted to be in line with comparable counties. Intermediate certification pay increased from $50 to $100; Advanced certification pay increased from $100 to $200
- No wage increases. Cost of living increases limited to a minimum of 1.5% and a maximum of 3%

**Commissioner Shoun moved to approve the Courthouse and Sheriff Union Contracts as presented. Commissioner Kestner second. Motion carried.**

**Meeting Minutes, Action/Consideration:**

**Commissioner Shoun moved to approve the Regular Session Meeting Minutes for April 20, 2016 as presented. Commissioner Kestner second. Motion carried.**

**Commissioner Shoun moved to approve the Special Session Meeting Minutes for May 9, 2016 as presented. Commissioner Kestner second. Motion carried.**

**Department Updates:**

No Department Updates were provided during today’s session.

**Legal Updates:**

No Legal Updates were provided during today’s session.

**Liaisons:**

No Liaisons were provided during today’s session.
Recess to Executive Session ORS 192.660 (2) (h): 11:05 am
Those remaining included: The Board, Legal Counsel, Administrative Assistant and the Member of the Press. One item discussed.
Resume Open Session: 11:40 am
No decisions made while in Executive Session.

Direction was given to Legal Counsel and Human Resources to proceed with interview with employee to be placed on administrative leave with pay.

There being nothing further to come before the Lake County Board of Commissioners, this meeting adjourned at 11:42 a.m.

Respectfully Submitted,

Denise Thorsted
Administrative Assistant

Board Approval,

Ken Kestner
Chairman

Dan Shoun
Vice Chairman

Bradley J. Winters
Commissioner